

Palmerston North City Council

Miscellaneous Services

Fees and Charges

In terms of the Local Government Act the fees are effective from 1 July 2011
All figures are GST inclusive.



The miscellaneous charges detailed in this brochure are imposed under the Local Government Act 2002. They seek to recover the cost to Palmerston North City Council for approvals, authorities and inspections not covered by the primary legislation under which the Council operates. (These being the Resource Management Act 1991, Building Act 2004, Dog Control Act 1996, Impounding Act 1955, Health Regulations 1966, Food & Hygiene Regulations 1974 and Land Transport Act 1998).

All fees and charges shown are GST inclusive.

Fixed Fees

Payable when request for service/information is submitted to Council. No additional charges will be applied.

Work Type	Fixed Fee for 2011/12
LIMS / RPIE	
Land Information Memorandum	\$409
Residential Property Information Inquiry	\$254
FIRE PERMIT	
Repeated permit or fire not requiring an inspection	\$10
Permit requiring Bylaw Officer inspection	\$26
Penalty for open fire without a permit	\$105
ABANDONED VEHICLES	
Vehicles that have been deemed to be abandoned by either Parking Services or Bylaw Enforcement will incur a removal/recovery charge and may be increased by actual costs	\$155
SWIMMING POOLS	
Hearings for Swimming Pool Waivers	\$342
SIGN FARM CHARGES	
Fee for permission to display a sign in each of the designated Council "Sign Farms" for up to 8 weeks	\$158
STREET NUMBERING	
Request for street number changes	\$348
PROPERTY FILE ACCESS	
To view a property file	\$16
NOISE	
Return of seized sound equipment	\$150

Deposits

Charges for all services are based on the actual costs incurred by the Council. Any deposit specified in the table below are payable before the Council commences work. The total charge for the service will be determined upon completion of the work in accordance with the charges set out below, including the time spent by staff per hour in undertaking the work specified.

Work Type	Deposit for 2011/12
RIGHT OF WAY APPROVAL	
Right of Way Approval- section 348	\$234
CERTIFICATES	
Overseas investment certificates	\$234
Certificate of Compliance Building Code - Liquor	\$100 Deposit, then billed at actual cost of officer's time per hour
GAMBLING	
Gambling venue consent deposit	\$440 plus officer's hours after 3 hours
LITTER	
Litter not disposed of in an authorised manner will be subject to a removal charge. This is a minimum charge and may be increased by actual costs.	\$150

Other Charges

These fees may be applicable to a consent or may be applied as a single charge

Work Type	Charge for 2011/12
PHOTOCOPYING/SCANNING	
COPY OF MICROFILMED DOCUMENTS A3 A4	\$3.75/page \$2.25/page
SCANNING FEE & DIGITAL STORAGE	
For all applications other than fixed fee applications A0 - A2 A3 & A4	\$3.75/page \$2.25/page
PHOTOCOPYING / COPY OF SCANNED DOCUMENTS	
A0, A1, A2 A3 A4 Double sided A3 Double sided A4	\$10/page \$0.45/page \$0.35/page \$0.55/sheet \$0.45/sheet
COPIES OF MAPS - LAMINATED:	
A2 A3 A4	\$10/page \$4/page \$2.50/page
FOR COLOUR COPIES:	
Single sided Double sided	Additional charge of \$1.70/ page Additional charge of \$3.80/ sheet
REQUEST FOR PROPERTY INFORMATION	
Copy of Property Information	At cost of officer's time per hour plus disbursements
Page of property File, supplied in PDF format on CD	At cost of officer's time per hour and CD
Certificate of Title	\$20

Work Type	Charge for 2011/12
SWIMMING POOLS	
Swimming Pool compliance and fencing inspection (Initial) Swimming Pool compliance and fencing inspection (Second and all subsequent inspections) Hearings for Swimming Pool Waivers	\$110 per inspection \$68 per inspection \$342
VEHICLE CROSSINGS (COST PER INSPECTION)	
T1; Inspect existing vehicle crossing T2; New vehicle crossing T3; Alter an existing vehicle crossing	\$179 \$332 \$179
ASSET BONDS	
Council Asset Bond (payable for each building consents above the value of \$100,000)	\$1,000 (no GST)
REMOVAL OF OVERGROWN TREES/SHRUBBERY	
This is a minimum charge and may be increased by actual costs	\$158

Charges for Council Staff & Decision Makers

The following hourly rates will be charged for those approvals, authorities and inspections listed in this schedule that are not listed as a fixed fee.

Council Officer's Hourly Rates (per hour)	Charge for 2011/12
General Manager	\$200
Division Head	\$194
Senior Planner	\$179
Planning Officers/Graduate Planning Officers	\$153
Monitoring Officer	\$142
Administration/ Committee Administration Staff	\$98
Technical and Professional Staff from all other Council Units	\$158
Commissioner	At cost plus disbursements
Hearings Committee Chair and Members	At cost (\$85 per hour for Chair & \$68 per hour for members) plus disbursements
Principal Environmental Health Officer	\$171
Environmental Health Officer	\$153
Environmental Officer (Bylaws)	\$137
Team Leader - Building	\$174
Senior Plumbing and Drainage Officer	\$174
Advanced Building Officer	\$174
Building Officer	\$153
LIM and Application Officer	\$137
Plans and Information Officer	\$137

Notes:

1. The hourly rates for Council Officers noted above will be charged for the work type listed above which do not have a fixed fee
2. The hourly rates for the services which are listed in the above tables are for those staff listed in the table headed "Charges for Council Staff"
3. Where it states above the fee per hour, please note this should be read in full as "fee per hour or part thereof".

Further Information

If you have any questions or require further information please contact:

Palmerston North City Council

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Website: www.pncc.govt.nz