

Land Information Memorandum Application



Fees payable are prescribed in the Fees and Charges Building Services Schedule.

Existing Council records available at the date of this enquiry will be searched in order to provide the information. No site inspection will be undertaken by Council officers.

Applicant Name: _____

Mailing Address (for completed report): _____

Telephone: _____ Facsimile: _____

Address of property for which information is required: _____

Current Owner: _____

Property Category: Residential Rural
 Commercial/Industrial Vacant Lot

Legal Description: Lot: _____ DP: _____

Assessment Number: _____

Certificate of Title Reference: _____

We invite you to attach a copy of the Certificate of Title to assist our investigation of this property. This is particularly helpful in defining the correct site. (A copy of the C.T. for this property can be obtained for an additional cost)

Settlement Date: _____ If required for sale of property purposes

(Please allow 10 working days for the processing of this application)

Method of Delivery: Mail Pick Up Facsimile (Note: Body of Report only)

Signature: _____ (applicant or agent)

Date: _____

OFFICE USE ONLY

Fee: _____

Fee (If C.T. is required): _____

Payment: Cheque Cash

Date Received: _____

Receipt Number: _____