

## Application Notes

### **Applicant**

The applicant must be the owner of the land for which the crossing is required or a person who has agreed in writing, whether conditionally or unconditionally to purchase the land or any leasehold estate or interest in the land, or take a lease of the land, while the arrangement remains in force.

### **Contact**

A person (maybe the applicant) who will provide any information relating to the application or works requested and act on the applicants behalf.

### **Project Location**

The address or location of the property that requires the vehicle crossing.

### **Legal Description**

This will be completed by the Council officer receiving the application or can be obtained from the rates demand for the property to be serviced by the customer.

### **Special Requirements**

This will usually relate to commercial or industrial properties for which a wider vehicle crossing is required than standard residential sizes.

### **Approved Concrete Contractor**

- Only complete this part of the form if an agreement with an Approved Concrete Contractor has already been entered into.
- Only Council Approved Concrete Contractors appearing on the current Council list of registered contractors are eligible to do this work.
- The listed approved contractors have agreed to provide service to Council standards, hence giving you confidence the work is undertaken correctly.
- Work cannot begin until you receive approval with any conditions and specifications from the Council **and** you have notified the Council as to who your approved contractor is.
- All associated work is to be done by the contractor. **The contractor will need a copy of the permit, with any conditions and the approved site plan with them on site.**

### **Application by Mail**

If application is being made by mail this should be sent with the application fee to:  
Development Services, Palmerston North City Council  
Private Bag 11034, Palmerston North

## Further Information

If you have any questions or require further information  
please contact Palmerston North City Council.

Phone: 06 356 8199

Web: [www.pncc.govt.nz](http://www.pncc.govt.nz)

May 2011

Palmerston North City Council

# Building Services

## Vehicle Crossing Application



# Vehicle Crossing Application



Application Number: \_\_\_\_\_

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## APPLICANT DETAILS

### CONTACT DETAILS

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_ Facsimile: \_\_\_\_\_

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## PROJECT LOCATION

Street Address: \_\_\_\_\_  
Legal Description: \_\_\_\_\_ (as shown on Certificate of Title or Rates Notice)  
Valuation Roll Number: \_\_\_\_\_  
Lot: \_\_\_\_\_ DP: \_\_\_\_\_ Section: \_\_\_\_\_

This application may be in conjunction with building work or part of a subdivision.

The processing of this application form is separate but any approval given does not override any Resource Consent or Building Consent conditions.

Work cannot proceed until any variations between the consents have been worked out.

Building Consent Number (If Applicable) \_\_\_\_\_

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## VEHICLE CROSSINGS REQUIRED (please tick which applies)

- |   |   |
|---|---|
| <input type="checkbox"/> New Building         | <input type="checkbox"/> Existing Building                      |
| <input type="checkbox"/> Residential          | <input type="checkbox"/> Commercial                             |
| <input type="checkbox"/> New Vehicle Crossing | <input type="checkbox"/> Extension to Existing Vehicle Crossing |

State size of vehicle crossing required at property boundary: \_\_\_\_\_ (minimum size vehicle crossing is 3.0 metres)

Special Requirements: \_\_\_\_\_

Approved Contractor (if known): \_\_\_\_\_

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## Please attach site plan of vehicle crossing location.

Signed for and on behalf of the Applicant:

Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

Note that Building Service is administering this is on behalf of City Networks.