



 **SQUARE EDGE**
CREATING CENTRE

CRAFT

Directory

Office Address

Civic Administration Building
27-38 The Square
Palmerston North
Private Bag 11-034
Phone: 06 356 8199
Fax: 06 351 4471
Email: info@pncc.govt.nz
Website: www.pncc.govt.nz

Opening Hours

Monday – Friday 8am-5pm

Call Centre Hours

Monday – Friday 7am-6pm

After Hours Regional Call Centre

Provides an after hours call centre outside of the above hours for Palmerston North City Council and a number of Councils 7 days a week, including Statutory Holidays.

Most enquiries regarding rates, roading, animal control, employment, cemeteries, bylaws, Council housing liquor licensing, recreation, litter control, water supply, Council meetings, parking enforcement, building inspections and other general enquiries can be answered by our Customer Service Advisors when you either visit the Council or call us.

Service Centres

Ashhurst Services Delivery Centre
C/- Ashhurst Four Square Discounter
122 Cambridge Avenue
Palmerston North

City Library

Central Library

4 The Square

PO Box 1948

Phone: 06 351 4100

Renewals: 06 351 4101

Fax: 06 351 4102

Email: webmanager@library.pncc.govt.nz

Hours: Mon, Wed, Thurs - 10am-6pm

Wed, Fri - 10am-8pm

Sat - 10am-4pm

Sun - 1pm-4pm

Ashhurst Community Library

Cnr Cambridge Street & Bamfield Streets

Ashhurst

Phone/Fax: 06 326 8646

Awapuni Branch Library

Cnr College Street & Pitama Road

Phone/Fax: 06 356 7634

Roslyn Branch Library

8 Kipling Street

Phone/Fax: 06 357 9287

Mobile Library – regular stops

throughout the City

Council Meetings

Council encourages public participation in its activities. Meetings of Council and its Committees are open to the public and are held in the Council Chamber. For information of meeting agendas and dates, contact the Customer Service Centre (06 356 8199) or look in the public notices section of the Manawatu Standard, The Tribune or The Guardian newspapers; or look at our website – www.pncc.govt.nz

Auditors

Audit New Zealand

292 Featherston Street

Palmerston North

(On behalf of the Auditor General)

Bankers

Westpac Banking Corporation

Solicitors

Cooper Rapley

240 Broadway Avenue

Palmerston North

Simpson Grierson

Unisys House

44-52 The Terrace

Wellington

Glossary

This section explains the key terms in the Annual Report.

Activity

The goods or services that the Council provides to the community. The Council has 27 Activities, e.g. economic development, water, and library services. They have been grouped together according to which community outcome they most contribute. However, all Activities contribute to more than one community outcome.

Annual Plan

This is a budget document that shows how the Council will fund a particular year of the Long Term Council Community Plan (LTCCP). This is to give more consistency of direction to what the Council does for the community. It is produced in years two and three of the LTCCP.

Asset Management Plans (AMPs)

These ensure that the Council's major infrastructural assets are maintained to ensure high environmental standards and can meet the future needs of the City, at the lowest possible cost over the long term. The Council has AMPs for roading and parking, stormwater, waste management, wastewater, water, and property and recreation facilities.

Capital Expenditure

That expenditure which will increase the value of the Council's assets (land, infrastructure, plant and equipment).

Capital Impact

The ongoing costs associated with new capital expenditure. It includes interest on debt, depreciation and the operating costs of the asset.

Capital Works

Net assets and asset renewals/replacements, eg building a new road in a new subdivision or renewing an old footpath to increase the life of the footpath.

Community Outcomes

What local communities think are important for their current and future social, economic, environmental and cultural well-being.

Council Controlled Organisations (CCO)

- a) a company –
 - (i) in which equity securities carrying voting rights at a meeting of the shareholders of the company are –
 - A. held by one or more local authorities; or
 - B. controlled, directly or indirectly, by one or more local authorities; or
- b) an organisation in respect of which one or more local authorities have, whether or not jointly with other local authorities or persons –
 - (i) control, directly or indirectly, of one or more of the votes at any meeting of the members of controlling body of the organisation; or
 - (ii) the right, directly or indirectly, to appoint one or more of the trustees, directors, or managers (however described) of the organisation.

Council Controlled Trading Organisation (CCTO)

As above for CCO but trading with the main purpose/intention being to make a profit.

Depreciation

Spreading the costs of assets over their useful life. As the Council funds this cost it means that the assets can be maintained or replaced when necessary in the future.

Development Contributions - see note 16 on the financial statements for definition

Financial Year

The Council's financial year runs from 1 July to 30 June. The 2004/05 financial year therefore covers the period 1 July 2004 to 30 June 2005.

Group of Activities

Activities that provide similar services have been grouped together. Groups of Activities show how the Council will work towards the community outcomes.

KPIs (Key Performance Indicators)

Key Performance Indicators (KPIs) show how people can judge the non-financial success of the Council.

Liability Management and Investment Policy

This policy sets out:

- when and how Council will invest, and for what purposes
- when and how Council will borrow, and for what purposes

LTCCP (Long Term Council Community Plan)

A plan, covering one year, developed by the Council and describing what the Council will do to contribute to the community outcomes. It shows what the Council will do, why it does these things, how much they will cost and how success will be judged.

Maintenance Costs

Expenditure in relation to repairs and maintenance of Council's assets.

Operating Expenditure

Expenditure that is necessary for the normal activities of Council.

Programmes

Programmes are the detailed financial actions which include capital and non-capital works within a particular financial year to achieve particular outcomes of the Council.

Restricted Assets

Assets that cannot be disposed of because of legal or other restrictions, and that provide a benefit or service to the community. These assets include reserves vested under the Reserves Act, and endowments and other property held in trust for specific purposes.

Uniform Annual General Charge (UAGC)

A component of the general rate which is levied as a uniform amount on every property.



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Note: The index uses the word-by-word order of arrangement. Page numbers are given in full form, e.g. 62-63.

The following abbreviations are used: AMP for asset management plan; CBD for central business district; CCO for Council Controlled Organisation; EEO for Equal Employment Opportunities; KPI for key performance indicator; LTCCP for Long Term Council Community Plan; PN for Palmerston North; RSPCA for Royal Society for the Prevention of Cruelty to Animals.

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