

Application for Public Use Certificate



Section 363A, Building Act 2004

Premises / Part of Premises

Description of premises / part of premises for which certificate is sought:

[Identify the building in which the premises or part of the premises are located and describe those premises or that part of the premises. If appropriate, provide plans or diagrams that clearly delineate the premises or part of the premises.]

Building Work Affecting Premises / Part of Premises

Building consent number(s):

Issued by:

[Insert name of building consent authority that issued the building consent]

The Applicant: [Person who owns, occupies, or controls premises.]

Name of applicant:

[eg, Mr, Mrs, Miss, Dr if an individual]

Contact person:

Mailing address:

Phone numbers

Landline:

Mobile:

After hours:

Facsimile number:

Email address:

The following evidence of the applicant status as owner / occupier / person in control is attached to this application:

[tick one or more]

- | | |
|--|--|
| <input type="checkbox"/> Copy of Certificate of Title | <input type="checkbox"/> Agreement for Sale and Purchase |
| <input type="checkbox"/> Lease | <input type="checkbox"/> Licence |
| <input type="checkbox"/> Property Management Agreement | <input type="checkbox"/> Other document [Document that shows full name of the applicant] |

Owner's name and address:

The personnel who carry out the building work are as follows:

[If known, list names, addresses, phone numbers, and (where relevant) registration numbers]

Designer/Architect:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Structural Engineer:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Engineer (identify practice college):

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Plumber:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Builder:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Drainlayer:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Head Contractor / Site Manager:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

Other:

Business/name: _____

Address: _____

Daytime: _____ Mobile: _____

After hours: _____ Facsimile: _____

Registration/qualification: _____

I request that you issue, under section 363A(2) of the Building Act 2004, a certificate for public use for the premises or the part of the premises described above.

Signature of the owner / occupier / person in control of premises / agent on behalf of, and with the authority of, the owner / occupier / person in control of premises:

Name of person signing:

Date:
