

Inspection Checklist – Cavity

Address: _____ Building Consent No.: _____

Tradesperson: _____ Tradesperson: _____

Reg.No.: _____ Contact Details: _____ Reg. No.: _____ Contact Details: _____

Date: _____ Time: _____ Staged/Partial Inspection: _____ of _____

Item to be inspected for compliance: with the Building Act 2004, NZBC & Approved Documents B1, B2, E1, E2, F5 and NZS 3604:1999 & NZS 3604:2011	Outcome ¹			Details of Inspection & Comments: Comments must be made for: 1. Non-complying Items 2. Items/work deviates from approved documents 3. Detail alternative solution & how compliance achieved
	Pass	N/A	Fail	
Conditions of consent/site instructions read?				Yes / No
Approved plans & specifications sighted? ²				Yes / No
Approved plans include specific design detail?				Yes / No
Framing inspection passed?				Yes / No
Special PPE required for this site ?	Yes / No			Specify: steelcapped footwear / eye protection / dust mask Other:
External bracing sheets checked into framing?				Yes / No
Building Wrap				
Type & weight				Type: _____ Weight: Heavy/Light
Cavity Battens				
Set out as per plans				
Battens overhang bottom plate (min. 50mm)				
Min. cladding ground clearance as per plans				
Type of battens				Timber/ other Specify:
Timber grade & treatment (H3.1 min.)				
Fixing of battens ³				
Vermin proof flashing at base				
Exterior Bracing Over Cavity				
Horizontal battens top (150mm x 19mm)				
Top batten fixing				
Horizontal battens bottom (75mm x 19mm)				
Bottom batten fixing				
Flashings				
Head flashings under battens				
Flexible (tape/building wrap) flashings				
Building wrap over head flashings				
Flashing of penetrations (e.g. meter boxes, water & gas pipes, electrical cables & fittings)				
Notes⁴:				
Amended plans required?	Yes / No			Officer:
Amended specifications required?	Yes / No			
Reinspection required?	Yes / No			Signed:
Site instruction issued?	Yes / No			
Cavity inspection passed?	Yes / No			Date:

¹ Pass = Compliance with approved plans & documentation, N/A = Not applicable to this project, Fail = Non-compliance with approved plans & documentation.

² Approved stamped site plan, foundation plan, cross section drawings, truss layout and fixing detail, specifications, engineer detail, floor plan, drainage plan, effluent disposal site plan and detail

³ Check fixing of battens in accordance with approved plans & specifications i.e. E2 system or proprietary system

⁴ Note any additional information, such as: cast in fixings, timber, etc.