

Inspection Checklist – Final – Garage / Carport / Pergola

Address: _____ Building Consent No.: _____

Tradesperson: _____ Tradesperson: _____

Reg.No.: _____ Contact Details: _____ Reg. No.: _____ Contact Details: _____

Date: _____ Time: _____

Staged/Partial Inspection: _____ of _____

Item to be inspected for compliance: with the Building Act 2004, NZBC & Approved Documents Complies with approved plans & specifications	Outcome ¹			Details of Inspection & Comments: Comments must be made for: 1. Non-complying Items 2. Items/work deviates from approved documents 3. Detail alternative solution & how compliance achieved
	Pass	N/A	Fail	
Stamped approved plans and specification on site?				Yes / No
Application for Code Compliance Certificate received?				Yes / No
Conditions of consent/site instructions read?				Yes / No
Conditions of consent actioned ²				
All required inspections passed				
Electrical certificate of compliance provided				
Exterior				
Landscaping				not started / started / completed
Floor heights (in relation to ground levels)				
Storm water guttering fitted				
Down pipes fitted & fixed to walls				
Down pipes connected to stormwater system				
Wall cladding				
Cladding painted & sealed				
Cladding overhanging bottom plate as per plans				
Gaps & cracks properly filled & sealed				
Facings & scribes fitted & sealed				
Post / beam fixings as per plans				
Rafter fixings as per plans				
Rafter / joist / ribbon board connections to building envelope as per plans				
Roof				
Roof cladding fixed				
Barges & flashings fitted				
Roof plane bracing, dragon ties fitted				
Interior				
Building paper/wrap on walls				
Building paper/wrap on roof				
Timber grade & treatment				
DPC to bottom plates				
Framing setout/spacing as per plans				
Bottom plate fixings				Type: _____ Spacing: _____ mm
Truss connections as per plans				
Smoke detectors installed (attached garage)				
Vehicle crossing				
Crossing completed				Existing/ New
Notes³:				

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	Pass	N/A	Fail	
Amended plans required?	Yes / No			Officer:
Amended specifications required?	Yes / No			
Reinspection required?	Yes / No			Signed:
Site instruction issued?	Yes / No			
Garage/Carport/Pergola final passed?	Yes / No			Date:

¹ Pass = Compliance with approved plans & documentation, N/A = Not applicable to this project, Fail = Non-compliance with approved plans & documentation.

² Verification required e.g. Engineer Certificates, Producer Statements, compaction reports, warranties, surveyors certificates etc.

³ Note any additional information, such as: cast in fixings, timber, etc.