

Inspection Checklist – Weathertightness

Address: _____ Building Consent No.: _____
 Tradesperson: _____ Tradesperson: _____
 Reg.No.: _____ Contact Details: _____ Reg. No.: _____ Contact Details: _____
 Date: _____ Time: _____
 Staged/Partial Inspection: _____ of _____

Item to be inspected for compliance: with the Building Act 2004, NZBC & Approved Documents B1, B2, C3, E1, E2, F5, and NZS 3604:1999 & NZS 3604:2011	Outcome ¹			Details of Inspection & Comments: Comments must be made for: 1. Non-complying Items 2. Items/work deviates from approved documents 3. Detail alternative solution & how compliance achieved
	Pass	N/A	Fail	
Conditions of consent/site instructions read?				Yes / No
Approved plans & specifications sighted? ²				Yes / No
Approved plans include specific design detail?				Yes / No
Framing inspection passed?				
Site hazard board read	Yes / N/a / No			
Special PPE required for this site (as detailed on hazard board)?	Yes / No			Specify: steelcapped footwear / eye protection / dust mask Other:
Cladding				
Roof cladding in place				Type:
Roof flashings in place				
Roof cladding temporary alternative solution				Full details:
Lower Storey				
Building wrap/paper				Type: Weight: Heavy/Light
Wall cladding type shown on plans				Type:
Wall cladding temporary alternative solution				Full details:
Windows fitted				
Flashings in place				
Flashings temporary alternative solution				Full details:
Upper Storeys				
Wall cladding type shown on plans				Type:
Wall cladding temporary alternative solution				Full details:
Windows fitted				
Flashings in place				
Flashing temporary alternative solution				Full details

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Amended plans required?	Yes / No	Officer:
Amended specifications required?	Yes / No	
Reinspection required?	Yes / No	Signed:
Site instruction issued?	Yes / No	
Weathertightness inspection passed?	Yes / No	Date:

¹ Pass = Compliance with approved plans & documentation, N/A = Not applicable to this project, Fail = Non-compliance with approved plans & documentation.

² Approved stamped site plan, foundation plan, cross section drawings, truss layout and fixing detail, specifications, engineer detail, floor plan, drainage plan, effluent disposal site plan and detail