

Building Consent – Producer Statement Acceptance Checklist

Building Consent No.: _____

PIM No.: _____

Producer Statement Type:
(Delete as applicable)

PS-1	Design
PS-2	Design Review
PS-3	Construction
PS-4	Construction Review

Brief description of work: _____

Applicant Name: _____ **Date:** _____

Site Address: _____

Item to be checked for compliance: with the Building Act 2004, NZBC & Approved Documents Note: N/A = this item is not applicable to this application and has not been assessed	Details of Processing & Comments: Comments must be made for: 1. Non-complying items 2. Alternative solutions & how compliance with NZBC achieved	
Producer Statement contain the property details, Lot and DP or Property address?	Yes / No	
Sufficient details provided stating what the Producer Statement relates to and relevant Building Code clauses? i.e. Foundations, beams & B1/VM1 & B2 of the NZBC, etc	Yes / No	
Name and address of the Producer Statement author provided?	Yes / No	
Proof of experience of the Producer Statement author provided ¹	Yes / No	
Details of professional qualifications provided?	Yes / No	
Documentation provided to support the Producer Statement? (Construction plans & details & calculations etc)	Yes / No	
Does Producer Statement contain assumptions which require verification prior to BC issue or work commencing?	Yes / No	
Plans signed or plan numbers specified by the author of the Producer Statement & the Producer Statement Form properly completed and signed?	Yes / No	
Has engineers status been checked against the IPENZ register??	Yes / No	
Conditions entered on consent? Yes / No	Date:	
Producer Statement - accepted / declined	Officer:	
	Signed:	

¹ Discretion may be used when project is of a minor nature

² www.ipenz.org.nz