

CONFIDENTIAL MEMORANDUM

TO: Council

MEETING DATE: 4 May 2022

TITLE: Additional Director Appointment to Palmerston North Airport Limited

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, Assistant Chief Executive

It is recommended that this report be considered with the public excluded, as permitted by the Local Government Official Information and Meetings Act 1987 under clause:

s7(2)(a) Privacy - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person

RECOMMENDATION FOR PUBLIC RELEASE

The report and decisions, as outlined below, can be released from Part II after applicants and Board has been advised of the outcome.

RECOMMENDATION(S) TO COUNCIL

- 1. That Council release the decision to the public following notification of appointment to the director and Board.**
 - 4. That Council appoint Ms Shelly Mitchell-Jenkins to the Board of Palmerston North Airport Limited for a period of up to three years.**
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1. ISSUE

An appointment process has been undertaken to seek a director for the Board of Palmerston North Airport Limited (PNAL) after PNAL's request to the Finance and Audit Committee on 15 December 2021. Council agreed on 20 December 2021 **(86-21)** that the number of directors be increased from five to six and that expressions be sought from applicants with the requisite skills to fill the position of the additional director.

2. BACKGROUND

The selection of the preferred candidates was undertaken following the completion of the appointment process in accordance with the Council's Policy on Appointment of Directors and Trustees.

The interview panel comprised of the Mayor (Grant C Smith), Councillor Susan Baty, Councillor Rachel Bowen and the Acting Chief Executive (Chris Dyrberg) and Murray Georgel (on behalf of PNAL).

The Council received six applications, two of whom were shortlisted for interview. These resumes are attached.

The Panel recommends Ms Shelly Mitchell-Jenkins for the appointment.

3. NEXT STEPS

In the event the Council adopts the appointment recommendation set out above, the appointed member and unsuccessful applicants will be advised of the outcome of their application. The Airport Board will then be advised of the successful appointees and the appointments will be made public.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven & Enabling Council	
The recommendations contribute to the achievement of action/actions in Governance and Active Citizenship	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	By adopting the recommended actions the Council will ensure that there is effective representation within Council Controlled Organisations in which the Council has a financial or strategic interest. This will contribute to the desired outcome of an effective and responsible Council that excels in good governance.

ATTACHMENTS

1. Resumes of shortlisted applicants