

CONFIDENTIAL MEMORANDUM

TO: Council

MEETING DATE: 1 December 2021

TITLE: Request for Additional Funding for Chief Executive Performance Review Panel

PRESENTED BY: Wayne Wilson - People Operations Manager

APPROVED BY: Patrick Watson, Chief People & Performance Officer

It is recommended that this report be considered with the public excluded, as permitted by the Local Government Official Information and Meetings Act 1987 under clause:

s7(2)(b)(ii) Third Party Commercial - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

RECOMMENDATION FOR PUBLIC RELEASE

The decision can be released once negotiations with the third party are concluded.

RECOMMENDATION(S) TO COUNCIL

1. That the Council approve an additional \$6,000 for 2021/22 to the Governance consultancy budget to provide advice and assistance to the Chief Executive's Performance Review Panel.
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1. ISSUE

Following the current review process the Panel has reviewed the assistance it receives and has sought an alternative consultant. The cost of the preferred consultant's process is an additional \$6,000 above the current budget allocation.

2. BACKGROUND

The Council in its role of employer of the Chief Executive is required to conduct a yearly review of the Chief Executive's performance. During the process this year it was decided to seek proposals from three chosen providers to assist the Panel. Proposals were received from **s7(2)(b)(ii) Third Party Commercial** and **s7(2)(b)(ii) Third Party Commercial**. The Mayor and Deputy Mayor assessed the proposals received and have

decided that the best option was from [57(2)(b)(i) Third Party Commercial] and [57(2)(b)(ii) Third Party Commercial]. The proposal is attached for information.

The proposal from [57(2)(b)(ii) Third Party Commercial] and [57(2)(b)(ii) Third Party Commercial] costs between \$ [57(2)(b)(ii) Third Party Commercial] and \$ [57(2)(b)(ii) Third Party Commercial] plus additional costs for meetings and administration to be determined. It is estimated (depending on the review and final process selected) that this will be \$6,000 above the current budget allocation.

Under clause 187.7 of the Delegations Manual, The Chief Executive's Performance Review Panel has the delegated authority "To appoint a Human Resources Consultant to assist the Panel as appropriate."

Therefore, the request is to seek Council approval of the additional funding of \$6,000 for 2021/22.

3. NEXT STEPS

Provided budget is approved, conclude negotiations with [57(2)(b)(ii) Third Party Commercial] and [57(2)(b)(i) Third Party Commercial].

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
<Enter text>	
The recommendations contribute to Goal 5: A Driven & Enabling Council	
The recommendations contribute to the achievement of action/actions in (Not Applicable)	
Contribution to strategic direction and to social,	To enable the Council to meet the requirements of Schedule 7 clauses 33 and 34 of the LGA.

economic, environmental and cultural well- being	
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ATTACHMENTS

- 1. **s7(2)(b)(ii) Third Party Commercial**