

CONFIDENTIAL MEMORANDUM

TO: Council

MEETING DATE: 23 September 2019

TITLE: Community Development Small Grants Fund - approval of allocation

DATE: 1 July 2019

PRESENTED BY: Jo Ransom, Community Development Manager

APPROVED BY: Debbie Duncan, General Manager - Community

It is recommended that this report be considered with the public excluded, as permitted by the Local Government Official Information and Meetings Act 1987 under clause:

s7(2)(i) Negotiations

REASON FOR CONFIDENTIALITY

The reason for this report to be confidential is
The successful groups do not yet know they will be receiving grants.

RECOMMENDATION FOR PUBLIC RELEASE

Once Council approves this report the groups will be advised and the list on the Council's website will be updated.

RECOMMENDATION(S) TO COUNCIL

- 1. That Council gives approval to the funding recommendations of the Community Services Council Grant Allocation Working Party attached as an Appendix of the report dated 23 September 2019 and titled "Community Development Small Grants Fund – approval of allocation".**
 - 2. That the time committed by the Community Services Council Grant Allocation Working Party is acknowledged and the members are thanked for their work in determining the allocations.**
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- 1. ISSUE**

- 1.1 The Council contracts the Palmerston North Community Services Council (CSC) to allocate and distribute the PNCC Community Development Small Grants Fund. This fund is budgeted within the City Council's 10 Year Plan and is CPI adjusted annually.
- 1.2 Approval of the above recommendations will allow for the distribution of the grant funding to the successful applicants.

2. BACKGROUND

- 2.1 This grant funding supports the operational costs of social services agencies based in, and/or delivering ongoing services in Palmerston North.
- 2.2 The CSC Grant Allocation Working Party (11 members) have spent considerable time assessing the applications, including interviewing the applicants. The Working Party has complied with the criteria set within the PNCC Community Funding Policy 2018 and proper processes have been followed.
- 2.3 For 2019/20 Council has budgeted \$181,478 to be allocated to the Community Services Council for this funding programme. This includes an additional \$30,000 allocated to this fund through the 10 Year Plan. A base fee of \$10,000 of the grant budget supports the Community Services Council to undertake this allocation and distribution process. A further amount of \$5,000 has been placed in an emergency grant budget with CSC for allocation within this financial year. The remaining \$166,478 of funding is available to the successful applicants in the allocation process.
- 2.4 Applications were received from 53 community groups totalling \$234,570. There are 53 applications recommended for approval with a total allocation of \$166,478. This compares to the 2018/19 round where 54 applications totalling \$229,670 were received with \$161,882 allocated.
- 2.5 It is noted from the report to CSC that a total of 173 volunteer hours was recorded to complete the process.

3. OPTIONS

- 3.1 That the Community Development Committee gives approval to the funding recommendations of the Community Services Council Grant Allocation Working Party as provided in the appendix of this report.
- 3.2 The Community Development Committee could decide not to approve the deliberations and recommendations of the working party. This would mean that the working party would need to revisit the allocation process and come back to this Committee with their reviewed recommendations. This would delay the distribution of the Community Development Small Grants budget and potentially place financial pressure on individual community organisations.

4. NEXT STEPS

- 4.1 The Palmerston North Community Services Council will be notified of the committee’s decision so they may progress the allocation of approved funds.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual – clause 171	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council’s policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
The recommendations contribute to the achievement of action/actions in the Community Support Plan	
The action is: Implement the community funding policy. Broaden Council’s community support focus to include building community, neighbourhood and organisational resilience, capacity and capability.	
Contribution to strategic direction	Council supports the community by providing targeted funding that seeks to improve community outcomes.

ATTACHMENTS

- 1. Small Grants Fund Recipients 2019-2020

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1														
2														
3	<u>SMALL GRANTS FUND 2019</u>													
4														
5	Allocation Log													
6									Items applied for:					
7	Application Number	Date Received	Name of Organisation	Advocate	Amount Requested	Applications Approved Pro-rated	Applications Declined Pro-rated	Audit	Communications (Phone, Internet)	Energy	Insurance	Interpreter Services	Rent	Stationery
8	1	13 June 2019	Abuse and Rape Crisis Support Manawatu	Russell	5,000.00	Yes		2,700.00	2,000.00		300.00			
9	2	20 June 2019	ACROSS	Fiona	5,000.00	Yes			2,000.00		3,000.00			
10	3	08 June 2019	Agape Fellowship	Russell	5,000.00	Yes		500.00	1,000.00				2,000.00	1,500.00
11	4	08 June 2019	Alliance Francaise	Colin	5,000.00	Yes		500.00	1,000.00		1,500.00		1,000.00	1,000.00
12	5	16 June 2019	Alzheimers Manawatu	Fiona	5,000.00	Yes		3,000.00			2,000.00			
13	6	06 June 2019	Big Brothers Big Sisters Manawatu	Rosalie	5,000.00	Yes							5,000.00	
14	7	20 June 2019	Birthright Central Inc	Cathy	2,300.00	Yes		1,700.00	600.00					
15	8	06 June 2019	Brain Injury Central Districts	Russell	5,000.00	Yes		1,000.00	450.00	200.00	500.00		2,600.00	250.00
16	9	29 May 2019	Camellia House	Renee	5,000.00	Yes		2,500.00			2,000.00	500.00		
17	10	11 June 2019	Citizens Advice Bureau	Russell	5,000.00	Yes		1,000.00	2,000.00	1,000.00	750.00			250.00
18	11	18 June 2019	City Mission	Brian	4,800.00	Yes		1,000.00			1,000.00		2,200.00	600.00
19	12	16 June 2019	Community Patrol	Christine	4,157.00	Yes		1,207.00	1,750.00			1,200.00		
20	13	21 June 2019	Environment Network Manawatu	Cathy	5,000.00	Yes		1,800.00	600.00	500.00			1,600.00	500.00
21	14	21 June 2019	Financial Freedom Trust	Christine	5,000.00	Yes		2,800.00	1,300.00		150.00	500.00		250.00
22	15	20 June 2019	Hearing Association Manawatu	Russell	5,000.00	Yes							5,000.00	
23	16	18 June 2019	Housing Advice Centre	Cathy	4,814.00	Yes		2,150.00	500.00		1,854.00			310.00
24	17	06 June 2019	Just Released Accommodation Trust	Roz	4,000.00	Yes		1,300.00	1,500.00		1,200.00			
25	18	21 June 2019	Just Zilch	Monica	5,000.00	Yes			600.00	2,000.00	1,750.00	250.00		400.00
26	19	08 June 2019	La Leche League	Fiona	3,428.00	Yes		100.00	840.00		210.00	1,100.00	828.00	350.00
27	20	08 June 2019	Legacy Housing	Christine	4,973.00	Yes			1,412.00		1,997.00	500.00		1,064.00
28	21	10 June 2019	Luck Venue	Christine	5,000.00	Yes		420.00	1,500.00	1,500.00	500.00	500.00	580.00	
29	22	21 June 2019	MALGRA	Renee	2,005.00	Yes		300.00	800.00		410.00	150.00		345.00
30	23	06 June 2019	Manawatu Breathe Easy Support	Monica	2,900.00	Yes							601.00	2,299.00
31	24	17 June 2019	Manawatu Chinese Community Trust	Rosalie	4,890.00	Yes		500.00	500.00	1,000.00	1,000.00	1,000.00	500.00	390.00
32	25	08 June 2019	Manawatu Community Housing Trust	Roz	4,400.00	Yes		1,700.00	1,200.00		1,500.00			
33	26	06 June 2019	Manawatu Diabetes Trust	Colin	5,000.00	Yes		1,000.00	500.00		1,000.00		1,500.00	1,000.00
34	27	28 May 2019	Manawatu Multicultural Council	Colin	5,000.00	Yes							5,000.00	
35	28	20 June 2019	Manawatu Peoples Radio	Cathy	5,000.00	Yes		500.00	500.00	750.00	750.00		2,000.00	500.00
36	29	06 June 2019	Manawatu Prisoners Aid	Monica	4,000.00	Yes		3,000.00						1,000.00
37	30	20 June 2019	Manawatu Tenants Union	Cathy	3,195.00	Yes		1,495.00	1,500.00					200.00
38	31	21 June 2019	Manawatu Toy Library	Rosalie	5,000.00	Yes			400.00				4,600.00	
39	32	03 June 2019	Multiple Sclerosis Central Districts	Brian	4,304.36	Yes		1,478.26	826.09	826.09	347.83			826.09
40	33	06 June 2019	Palmerston North Methodist Social Services	Brian	5,000.00	Yes		3,000.00	1,000.00	1,000.00				
41	34	18 June 2019	Palmerston North Street Van	Colin	5,000.00	Yes		700.00	500.00	1,500.00	500.00	700.00	800.00	300.00
42	35	21 June 2019	Palmerston North Womens Refuge	Roz	5,000.00	Yes		1,500.00	1,500.00	1,000.00	500.00			500.00
43	36	20 June 2019	Parentline	Christine	5,000.00	Yes		1,900.00			3,100.00			
44	37	21 June 2019	Plant to Plate Aotearoa	Colin	4,000.00	Yes			700.00		700.00		2,200.00	400.00
45	38	10 June 2019	PN Neighbourhood Support	Fiona	5,000.00	Yes		1,700.00	1,256.00		465.00			1,579.00

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
46	39	17 June 2019	RECAP	Brian	2,620.00	Yes			1,220.00			300.00	1,100.00	
47	40	19 June 2019	Salvation Army	Colin	5,000.00	Yes				5,000.00				
48	41	05 May 2019	Samaritans Manawatu Inc	Brian	5,000.00	Yes			3,000.00				2,000.00	
49	42	10 June 2019	Snapback Gym	Monica	1,446.00	Yes			1,446.00					
50	43	20 June 2019	Social Socks	Roz	3,000.00	Yes		1,000.00	300.00		700.00			1,000.00
51	44	06 June 2019	Speladd NZ Inc	Roz	4,460.00	Yes		500.00			700.00	1,560.00	1,700.00	
52	45	17 June 2019	St Davids Presbyterian Church	Rosalie	4,450.00	Yes		250.00					4,200.00	
53	46	15 May 2019	Strive Rehabilitation Manawatu	Colin	4,347.77	Yes				3,478.26				869.51
54	47	15 May 2019	Supporting families in mental illness	Renee	5,000.00	Yes					2,000.00			3,000.00
55	48	13 June 2019	Te Aroha Noa	Renee	5,000.00	Yes		500.00	500.00	1,500.00	1,000.00			1,500.00
56	49	30 May 2019	Te Ha o Hine-ahu-one PN Womens Health Collective	Monica	5,000.00	Yes		2,500.00	480.00		810.00			1,210.00
57	50	21 June 2019	Te Roopu Oranga O Highbury Trust	Brian	5,000.00	Yes			400.00	3,000.00	500.00	1,000.00		100.00
58	51	16 June 2019	Te Whare O Nga Wahine PN Womens Centre	Monica	3,580.00	Yes		1,100.00	780.00		700.00			1,000.00
59	52	20 June 2019	The Pregnancy Centre	Fiona	2,500.00	Yes					2,500.00			
60	53	18 June 2019	Youthline	Renee	5,000.00	Yes		1,500.00	2,000.00		1,500.00			
61	54													
62					234,570.13			49,800.26	40,360.09	24,254.35	39,393.83	9,260.00	47,009.00	24,492.60
63														
64	Total grant to allocate is \$166,478.00 as per calculations.													
65	The decision of the Grant Allocations Working Party (GAWP) is to pro-rate the allocation between all approved applicants. Balance pro-rated at 70.97%.													
66														
67														
68	Grant available is \$171,478.00 less emergency grant reserve of \$5,000.00 equals a total of \$166,478.00													

Community Development Small Grants Fund 2019

Application Outcomes

Name of Organisation	Pro-Rating @ 70.97%	Advocate Note Summary	
Abuse and Rape Crisis Support Manawatu	\$3,548.50	GRANT AVAILABLE FROM PNCC	\$171,478.00
ACROSS	\$3,548.50		
Agape Fellowship	\$3,548.50	Emergency Grant Cap 2019	\$5,000.00
Alliance Francaise	\$3,548.50		
Alzheimers Manawatu	\$3,548.50	Unspent Emergency Grant 2018	Nil
Big Brothers Big Sisters Manawatu	\$3,548.50		
Birthright Central Inc	\$1,632.50	Variance	Nil
Brain Injury Central Districts	\$3,548.50		
Camella House	\$3,548.50	Emergency Grant	\$5,000.00
Citizens Advice Bureau	\$3,548.50		
City Mission	\$3,406.50		
Community Patrol	\$2,950.50		
Environment Network Manawatu	\$3,548.50	Remainder to pro-rate	\$166,478.00
Financial Freedom Trust	\$3,548.50		
Hearing Association Manawatu	\$3,548.50	Pro-rating percentage	70.970%
Housing Advice Centre	\$3,416.50		
Just Released Accommodation Trust	\$2,839.00	Declined	Nil
Just Zlich	\$3,548.50		
La Leche League	\$2,433.00	Fund Available - less emergency grant	\$166,478.00
Legacy Housing	\$3,529.50		
Luck Venue	\$3,548.50	Amount distributed	\$166,478.00
MALGRA	\$1,423.00		
Manawatu Breathe Easy Support	\$2,058.00		
Manawatu Chinese Community Trust	\$3,470.50		
Manawatu Community Housing Trust	\$3,123.00		
Manawatu Diabetes Trust	\$3,548.50		
Manawatu Multicultural Council	\$3,548.50		
Manawatu Peoples Radio	\$3,548.50		
Manawatu Prisoners Aid	\$2,839.00		
Manawatu Tenants Union	\$2,267.50		
Manawatu Toy Library	\$3,548.50		
Multiple Sclerosis Central Districts	\$3,055.00		
Palmerston North Methodist Social Services	\$3,548.50		
Palmerston North Street Van	\$3,548.50		
Palmerston North Womens Refuge	\$3,548.50		
Parentline	\$3,548.50		
Plant to Plate Aotearoa	\$2,839.00		
PN Neighbourhood Support	\$3,548.50		
RECAP	\$1,859.50		
Salvation Army	\$3,548.50		
Samaritans Manawatu Inc	\$3,548.50		
Snapback Gym	\$1,026.50		
Social Socks	\$2,129.00		
Speladd NZ Inc	\$3,165.50		
St Davids Presbyterian Church	\$3,158.50		
Strive Rehabilitation Manawatu	\$3,006.00		
Supporting families in mental illness	\$3,548.50		
Te Aroha Noa	\$3,548.50		
Te Ha a Hine-ahu-one PN Womens Health Collective	\$3,548.50		
Te Roopu Oranga O Highbury Trust	\$3,548.50		
Te Whare O Nga Wahine PN Womens Centre	\$2,541.00		
The Pregnancy Centre	\$1,774.50		
Youthline	\$3,548.50		
TOTALS	\$166,478.00		

Community Development Small Grants Fund 2019

Name of Organisation	Granted
Abuse and Rape Crisis Support Manawatu	\$3,548.50
ACROSS	\$3,548.50
Agape Fellowship	\$3,548.50
Alliance Francaise	\$3,548.50
Alzheimers Manawatu	\$3,548.50
Big Brothers Big Sisters Manawatu	\$3,548.50
Birthright Central Inc	\$1,632.50
Brain Injury Central Districts	\$3,548.50
Camellia House	\$3,548.50
Citizens Advice Bureau	\$3,548.50
City Mission	\$3,406.50
Community Patrol	\$2,950.50
Environment Network Manawatu	\$3,548.50
Financial Freedom Trust	\$3,548.50
Hearing Association Manawatu	\$3,548.50
Housing Advice Centre	\$3,416.50
Just Released Accommodation Trust	\$2,839.00
Just Zilch	\$3,548.50
La Leche League	\$2,433.00
Legacy Housing	\$3,529.50
Luck Venue	\$3,548.50
MALGRA	\$1,423.00
Manawatu Breathe Easy Support	\$2,058.00
Manawatu Chinese Community Trust	\$3,470.50
Manawatu Community Housing Trust	\$3,123.00
Manawatu Diabetes Trust	\$3,648.50
Manawatu Multicultural Council	\$3,548.50
Manawatu Peoples Radio	\$3,548.50
Manawatu Prisoners Aid	\$2,839.00
Manawatu Tenants Union	\$2,267.50
Manawatu Toy Library	\$3,548.50
Multiple Sclerosis Central Districts	\$3,055.00
Palmerston North Methodist Social Services	\$3,548.50
Palmerston North Street Van	\$3,548.50
Palmerston North Womens Refuge	\$3,548.50
Parentline	\$3,548.50
Plant to Plate Aotearoa	\$2,839.00
PN Neighbourhood Support	\$3,548.50
RECAP	\$1,859.50
Salvation Army	\$3,548.50
Samaritans Manawatu Inc	\$3,548.50
Snapback Gym	\$1,026.50
Social Socks	\$2,129.00
Speladd NZ Inc	\$3,165.50
St Davids Presbyterian Church	\$3,158.50
Strive Rehabilitation Manawatu	\$3,086.00
Supporting families in mental illness	\$3,548.50
Te Aroha Noa	\$3,548.50
Te Ha o Hine-ahu-one PN Womens Health Collective	\$3,548.50
Te Roopu Oranga O Highbury Trust	\$3,548.50
Te Whare O Nga Wahine PN Womens Centre	\$2,541.00
The Pregnancy Centre	\$1,774.50
Youthline	\$3,548.50
TOTALS	\$166,478.00