

5 September 2017

Alan Bird
Alcohol Regulatory and Licensing Authority
Ministry of Justice
DX SX11159
Wellington 6011

Dear Alan

RE: Palmerston North City Council DLC Annual Report

1. Overview of DLC workload

- DLC's structure and personnel

The DLC Committee comprises three non-Council members and two Councillors:

*Cr Susan Baty (Chairperson)
Cr Tangi Utikere (Deputy Chairperson)
Ms Vicki Beagley
Mr Graham Rossiter
Mr Rod Titcombe*

The Committee meets on a weekly basis with the Chair and two members who are assigned on a rotation basis.

- Any staff training undertaken relating to the Sale and Supply of Alcohol Act 2012

One staff member attended the annual New Zealand Institute of Liquor Licensing Inspectors Conference in Wellington on 6-8 September 2016.

- DLC meetings or hearings

Weekly meetings, 1 public hearing

- Any noticeable trends or issues faced by the DLC

No

2. DLC initiatives

- New initiatives adopted or tried by the DLC

None

3. Local Alcohol Policy

- Does the territorial authority have a draft or provisional local alcohol policy?

Yes, a draft Local Alcohol Policy

- If so, any comment on this:

4. Legislation

- Any comment on the Sale and Supply of Alcohol Act 2012

No

5. Any other matter the Territorial Authority might wish to draw to the attention of the Authority

No

Please see further attachments with the required statistical information and listing of licensed premises.

If you require further information then please do not hesitate to contact me or Carly Chang carly.chang@pncc.govt.nz.

Regards



Kyle Whitfield
Governance & Support Team Leader
City Corporate