

14 November 2014

Alan Bird
Advisory Officer (Liquor Licensing)
Ministry of Justice
Alan.Bird@justice.govt.nz

DM: 1214224

Dear Alan

RE: Palmerston North City Council DLC Annual Report

Firstly I would like to apologise for the lateness of this report. We have had a number of staff turn overs and the requirement to submit an Annual Report was overlooked.

1. Overview of DLC workload

- DLC's structure and personnel

The DLC Committee comprises five non-Council members and one Councillor:

*Murray Torwick (Chairperson)
Cr Susan Baty (Deputy Chairperson)
Tony Brown
Nikki Guy
Graeme Newbery
Natalie Nobel*

The Committee meets on a weekly basis with the Chair and two members who are assigned on a rotation basis.

- Any staff training undertaken relating to the Sale and Supply of Alcohol Act 2012

May 2013 and August 2014.

- DLC meetings or hearings

Weekly meetings, one hearing; one hearing pending

- Any noticeable trends or issues faced by the DLC

No

2. DLC initiatives

- New initiatives adopted or tried by the DLC

No

3. Local Alcohol Policy

- Does the territorial authority have a draft or provisional local alcohol policy?

Yes

- If so, any comment on this:

Not at this stage still, as it is still in Draft. DLC has been involved in initial consultation.

4. Current legislation

- Any comment on the Sale and Supply of Alcohol Act 2012

No

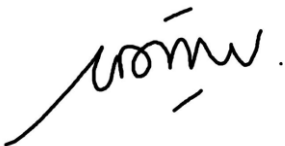
5. Any other matter the Territorial Authority might wish to draw to the attention of the Authority

No

Please see further attachment with the required statistical information.

If you require further information then please do not hesitate to contact me.

Regards



Kyle Whitfield
Governance & Support Team Leader
City Corporate