

# APPLICATION FOR OUTLINE PLAN OR OUTLINE PLAN WAIVER



**For work on designated sites, pursuant to Section 176A of the Resource Management Act 1991**  
Use this form to submit an Outline Plan of the public work or project for assessment by Palmerston North City Council, or to request a waiver under subsection 2(c)

## SEND OR DELIVER YOUR APPLICATION TO:

Planning Services Section  
Palmerston North City Council  
Private Bag 11034  
PALMERSTON NORTH 4442

**You can email your application to:**  
planning.services@pncc.govt.nz

**For enquiries:**  
Phone: (06) 356 8199  
Fax: (06) 351 4515

## APPLICATION FOR

Outline plan of works

Request for waiver of outline plan

Designation name and purpose: e.g. School name, Defence site, utility description, Designation number (if known)

## PERSONAL DETAILS APPLICANT

Applicant's name:

Organisation (requiring authority) name:

Applicant company name (if applicable):

Organisation contact person (if different to applicant):

Applicant email address:

Organisation email address:

Applicant contact phone number:

Organisation contact phone number:

Mailing address (if different from above):

Agent acting on behalf of requiring authority?    Yes    No

## SITE INFORMATION

Does this application contain confidential or sensitive information?

Yes    No

Does this application relate to an existing building consent?

Yes    No

Building consent number:

Address and legal description (of the site at which the activity is to occur):

## DECLARATION

I am acting on behalf of the requiring authority named above. I understand that fees and charges apply to this application, and I take responsibility for arranging payment.

Applicant/representative (please print clearly):

Applicant/representative signature:

Date:

## DESCRIPTION OF WORK

## DOCUMENTATION

In accordance with section 176A of the Resource Management Act, an outline plan must show:

- (a) the height, shape, and bulk of the public work, project, or work; and
- (b) the location on the site of the public work, project, or work; and
- (c) the likely finished contour of the site; and
- (d) the vehicular access, circulation, and the provision for parking; and
- (e) the landscaping proposed; and
- (f) any other matters to avoid, remedy, or mitigate any adverse effects on the environment.

Please provide appropriate plans, details and assessments from relevant sources to satisfy the requirements above.

### PRIVACY STATEMENT:

The information you provided in your application (including personal information) is official information. Your application documents, the details of this consent and any ongoing communications between you and Council will be held at Council's offices and maybe accessed upon request by a third party. Access to information held by Council is administered in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. If you have any concerns about this, please discuss with a Council Planner prior to lodging your application.