

## MEMORANDUM

Oasis: 13341917

**TO** Mayor and Councillors

**CC** Management Team

**FROM** Aaron Phillips, Senior Parks Planner

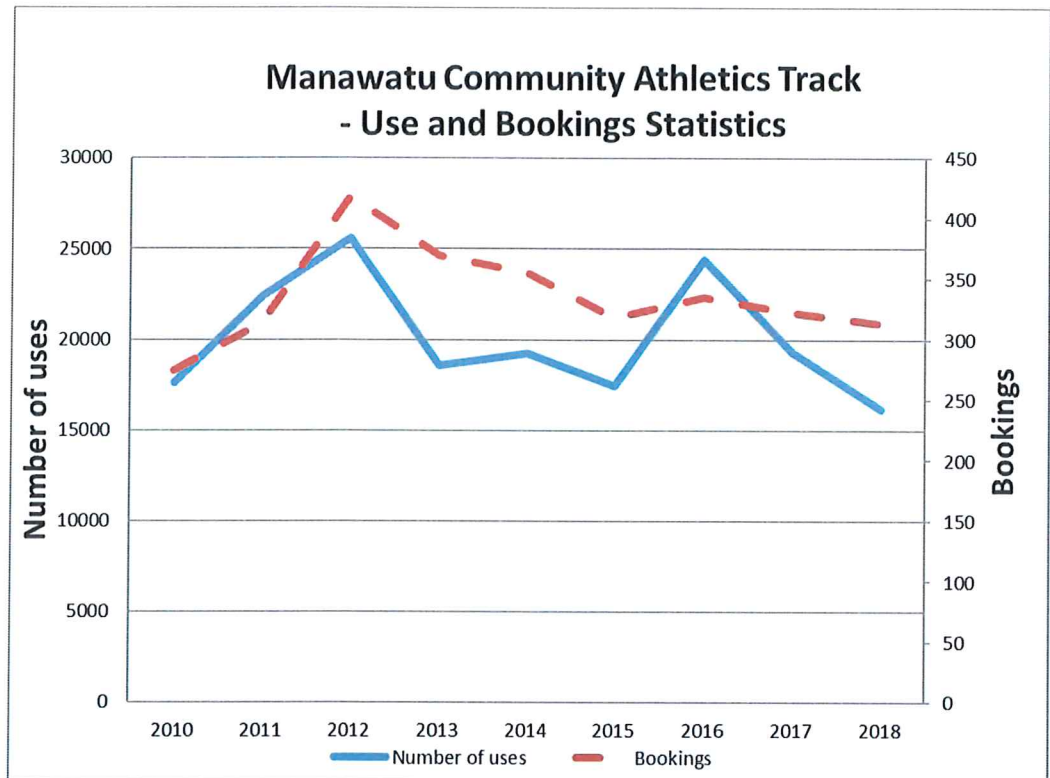
**DATE** 9 July 2019

**SUBJECT** **Manawatu Community Athletics Track – 12 month report for the year ended 31 December 2018**

1. The Manawatu Community Athletics Track was established on Massey University's Turitea Campus in 2001 in a partnership between the athletics community, Massey University and the Palmerston North City Council.
2. The facility operates under a Memorandum of Understanding (MOU) which was formed in 2000.
3. Under the MOU an Advisory Committee oversees the track governance with appointments from:
  - a. Chair - nominated by Massey University.
  - b. Massey University – two representatives.
  - c. Palmerston North City Council – two representatives.
  - d. Manawatu District Council – one representative.<sup>1</sup>
  - e. User group including Athletic Clubs – three representatives (one of whom, is nominated by Sport Manawatu).
4. Councillor Bruno Petrenas and Senior Parks Planner Aaron Phillips represent Palmerston North City Council on the Advisory Committee. Council will need to appoint a Councillor following the October 2019 elections.
5. The Council contributes \$50,000 + GST per year towards the maintenance and renewals of the track. Massey University provide day-to-day facility administration, management, maintenance and security services, as well as sharing in maintenance and renewal costs. The user group provides track and field equipment.
6. The 2018 Annual Report (attached in Appendix One<sup>2</sup>) shows:
  - a. 313 bookings were made with an estimated 16,150 uses of the track. Both bookings and use numbers are down on 2017 levels, and slightly below the average of the last 7 years.

<sup>1</sup> Manawatu District Council have chosen not to have a representative attend for several years.

<sup>2</sup> Oasis reference 13348357



**Figure 1: Use and bookings statistics since 2010**

- b. The track was completely resurfaced in 2018. The resurfacing meant the track was unavailable for a part of the track season. Accordingly the annual booking numbers and estimated user numbers should be treated with some caution.



**Figure 2: The replacement track surface being laid early 2018**

- c. The Palmerston North Athletic and Harrier Club notes the successes of athletes using the track and acknowledges the work of volunteer coaches, officials and their committee.
  - d. The Masters Athletics Club and Special Olympics provide updates on their activities.
7. The Council's \$75,000 contribution to the extension of shade and shelter facilities of the track was completed in 2019. While the shade provision fell outside of the Annual Report period, which uses the calendar year, an update is provided below.
8. The Advisory Committee decided to provide a variety of shade/shelter additions for Council's \$75,000 funding; which included:
- a. A shade sail extending the spectator shade.



**Figure 3: Spectator shade sail**

- b. A permanent dugout shade/shelter beside the track near the long jump pits was provided for competitors. Massey University picked up some small extra costs for site works for the permanent dugout.
- c. Three portable shade/shelter units for competitors were constructed. These mobile units can be positioned at various locations depending on the athletic event needs. While these appear clear in Figure 4 they do provide UV protection.





**Figure 4: Portable shade structures**

9. A review of the 18 year old MOU is planned now that the major renewal of the track surface has been completed. The Advisory Committee has placed it on the agenda for its September 2019 meeting. Review of the MOU will ensure future maintenance; renewals and operations are well scoped and planned for.
10. Revision of renewals assumptions and costs will be undertaken for the next 10 Year Plan.
11. Conversations with the Athletics Club members on the Advisory Committee suggest that the 17 years life achieved with the previous track surface was an unusually long period. Other tracks around the country are noted as having to be resurfaced over shorter timeframes.
12. The methodology of laying a new surface over top of the old surface cannot be repeated in 10 – 12 years time when the track surface needs renewing again. The next renewal in 2028/29 will require uplifting the two top surfaces. There is risk the underlying hard surface may be damaged or need replacement when the top layers are removed. As such costs and risks will be higher.
13. Council has allowed an additional \$10,000 contribution per year to the maintenance and renewal costs. This placeholder assumption will need to be reviewed once the maintenance, renewal and operational costs are reviewed as part of the MOU revision.

A handwritten signature in black ink, appearing to read 'Aaron Phillips', written in a cursive style.

**Aaron Phillips  
Senior Parks Planner**

**REPORT ON**

**MANAWATU COMMUNITY ATHLETICS TRACK**

**Prepared by Manawatu Community Athletics Track  
Advisory Committee**

**17th Annual Report  
December 2018**



## **Executive Summary**

This is the seventeenth annual report provided by the Manawatu Community Track Advisory Group to Palmerston North City Council (PNCC) and Massey University. Provision of this report is part of the requirement of the Memorandum of Understanding for the Advisory Group to formally report to PNCC and Massey University.

The track was specifically constructed for the benefit of communities in the Manawatu region, including learning institutions, athletics and other sports clubs, and the general public. It was the expectation of the original stakeholders that the wider regional community would be major users of the facility and that community usage would be affordable, accessible, and appropriately prioritised.

The track was resurfaced during January, February and early part of March whilst this has affected annual user numbers its reopening just prior to the High School sports week was greeted with much anticipation. Disappointingly the new surface did suffer some minor damage early on, we believe from improper use of unsuitable athletic spikes but this seems to have abated. Whilst no formal ceremony was held to reopen the track the Jumps in Paradise event at the track shows what the facility contributes to nurturing talent in the region

Varying interpretations of the terms of reference and expectations of the stakeholders show that time is overdue for a review of Memorandum of Understanding.

Pressure of time on members of the Advisory committee has meant full presentation is rare however can I express my thanks for the passion and interest of all those who continue to support the facility. Can I thank Denis Jenkins for his contribution over many years to the MCAT facility as his portfolio changes at Sport and Rugby Institute and I steps down from the committee.

Can I also thank those who contribute to our facility in various ways but especially to Tara Rolfe for her work in compiling for the first time, an Inventory of the Sports Equipment held at the track

2019 has opened a new chapter of the track history and I hope it will continue to serve the sporting community for many years to come.

**Gary Mack**

**Chairperson**

**Manawatu Community Athletics Track Advisory Board**



## MCAT Number of Bookings by Month

	PN Athletic Club	High Schools	Intermediate	Primary	Other Athletic	Special Olympics	Police	SRI	Others	Massey Clubs /	Total
Jan	24				4						28
Feb	24	1			4						29
March	24	7	1		4	2					38
April	12			3	4		1				20
May	12						1				13
June	12						1		1		14
July	14						1		2		17
August	12						1				13
Sept	13						1		1		15
Oct	26		1		4	4	1		2	20	38
Nov	25		1	14	4	4	1		1		50
Dec	26			1	5	4	1		1		38
<b>Total</b>	<b>224</b>	<b>8</b>	<b>3</b>	<b>3</b>	<b>29</b>	<b>14</b>	<b>9</b>	<b>0</b>	<b>8</b>	<b>20</b>	<b>313</b>

## MCAT Number of Users by Month

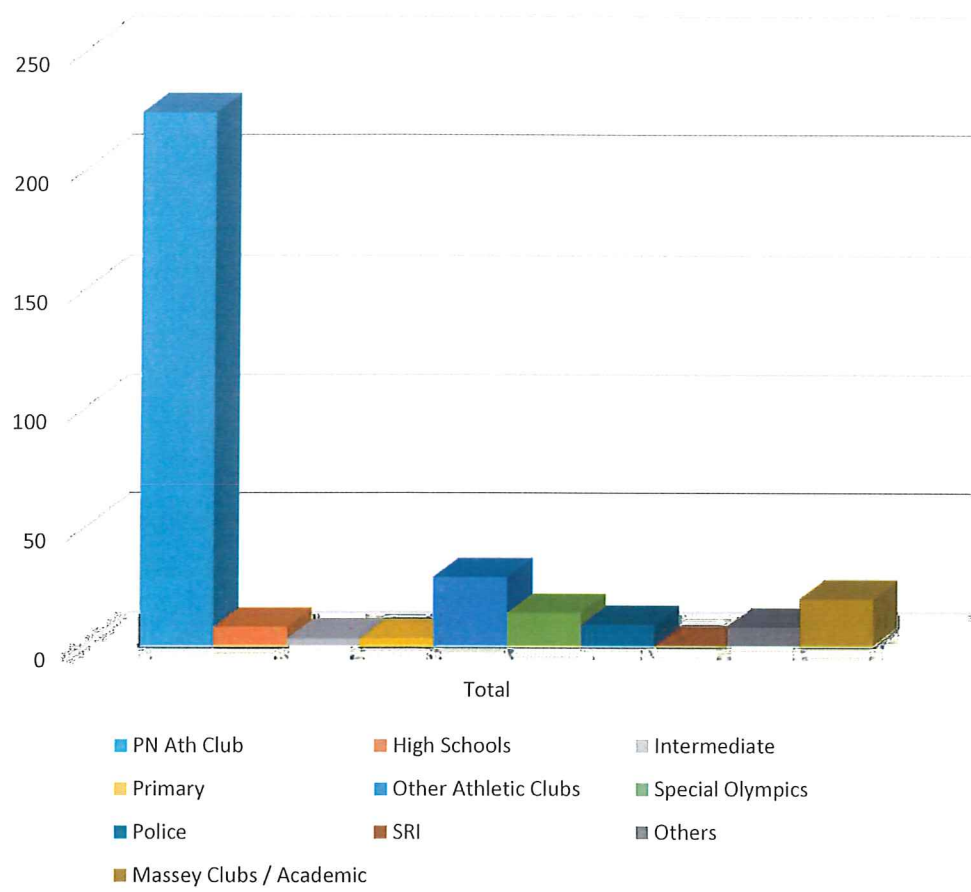
	PN Athletics	High Schools	Intermediate	Primary	Other Athletic Clubs	Special Olympics	Police	SRI	Others	Massey Clubs /	Total
Jan	200				60						260
Feb	200	600			60						860
March	200	4,750	530		60	160					5,700
April	100			595	60		20				775
May	100						20				120
June	100						20		18		138
July	700						20		530		1,250
August	100						20				120
Sept	250						20		20		290
Oct	600		730		60	60	20		26	1	1,496
Nov	650		730	2,865	60	60	20		10		4,395
Dec	400			160	75	60	20		30		745
<b>Total</b>	<b>3,600</b>	<b>5,350</b>	<b>1,990</b>	<b>3,620</b>	<b>435</b>	<b>340</b>	<b>180</b>	<b>0</b>	<b>634</b>	<b>1</b>	<b>16,150</b>



## 2018 Number of people attending bookings

Month	PN Athletics	High Schools	Intermediate	Primary	Other Athletic Clubs	Special Olympics	Police	SRI	Massey Clubs / Academic	Total
Jan	500	200	100	100	100	100	100	100	100	1,300
Feb	500	500	100	100	100	100	100	100	100	1,500
March	500	4,800	100	100	100	100	100	100	100	5,800
April	500	200	100	100	100	100	100	100	100	1,300
May	500	200	100	100	100	100	100	100	100	1,300
June	500	200	100	100	100	100	100	100	100	1,300
July	500	200	100	100	100	100	100	100	100	1,300
August	500	200	100	100	100	100	100	100	100	1,300
Sept	500	200	100	100	100	100	100	100	100	1,300
Oct	500	200	100	100	100	100	100	100	100	1,300
Nov	500	200	100	100	100	100	100	100	100	1,300
Dec	500	200	100	100	100	100	100	100	100	1,300
Total	3,800	5,500	1,000	3,800	1,000	1,000	1,000	1,000	1,000	16,200

## Number of Bookings in 2018





## Presidents Report Palmerston North Athletic and Harrier Club 2017/2018

This season saw the need to resurface the track which had given us 17 seasons of athletics. The period of time without a track lead to some problems in recruitment of athletes and lead to a few financial pressures on the club that we were in a strong financial position to cope with. Some issues with lighting and vehicles for towing gear and with rubbish removal that have yet to be totally resolved. We acknowledge the contribution of the university staff in the resurfacing programme and the general day to day administration.

This year brought the death of our patron Arthur Eustace. Arthur was a member of our club, when I got involved in Manawatu Athletics in the 1970s. He was a leading coach but contributed so much to the club including mundane tasks like marking out the track. He went on to National level and then beyond to the IAAF where his influence was extraordinary. Just one of his triumphs was to allow professional athletics. The motion to introduce payment of athletes followed a motion written and moved by Arthur. He is greatly missed.

Training and competition continued without the track and our athletes performed well at the top level. Ben Langton Burnell, Commonwealth Games athlete won the New Zealand Javelin title, Hamish Kerr the High Jump and Jordan Peters the Long Jump. Silver medals were won by Benjamin Wall M18 800m, Lea Muetzel W20 High Jump, Lea representing New Zealand schools in Australia, Corinna Minko SW Long Jump, Jack Lewer SM para Shot, and Bradyn Popow M18 3000m Walk. Bradyn was also selected in the team to Australia. Bronze medal for Andre Le Pine Day M18 800m Liam Woolford SM 3000m stch with Liam winning a silver at the NZ marathon later in the year. Benjamin Wall M18 1500m, Bradyn Popow M20 10 000m Road Walk, Sam MacKinder W18 Heptathlon and Ariana Blackwood SW Heptathlon. Arian went on to the Oceania championships.

Noah Macdermid added a bronze in the M18 3000m

We also won back the Central Team Athletics crown we conceded to Whanganui in the previous season.

A great deal of hard work was done by our coaching staff. Athletics is a coach driven sport so a big thank you to Brian Curry, Robin Doyle, Richard Drabczynski, Katrina Gemmell, Paul Macdermid, Callum McConachy, Chris Sanson, Tara Smith, Vanessa Story, Mal Thomas, Anne Thomson, Zac Topping and others.

Thank you also to the committee, and the many hours of work they do behind the scenes and to our officials who we ask so much of. Again without the work done by officials we would have no club night, or the many events the club is involved in. Our officials travel to Regional and National events mostly at their own expense.

I am looking forward to another great 12 months of athletics.

George McConachy





Manawatu Community Athletics Track - Users Group Report 2018  
Masters Athletics Club.  
Compiled by Jen Fee, Secretary

Our Club held fewer events during this calendar year than usual, partly because of the new track surface being put down during our usual busy time forcing us to attempt to hold events outside our usual area.

Club nights Thursdays, 6pm – 8pm: Feb-April and then Oct 4-Dec 13th

Specialist Events: Sept 23rd, Oct 7th, Nov 4th and Dec 16th

Being a Track and Field Club the facilities at MCAT are vital to our members, especially as the only other Hammer throwing circle “nearby” is in Whanganui. Our membership includes athletes that are internationally ranked and so having access to a quality facility ensuring they can train optimally is essential. Members come from Pongaroa, Dannevirke, Hunterville and Whanganui as well as locally, hence our later start times. Specialty Events are also open to Wellington and Hawkes Bay members to improve our competition.

Being able to lock our specialised equipment in the sheds is also fantastic as a lot of it is bulky or extremely heavy. Some of our purchased equipment is amongst the openly available equipment. We are looking at purchasing a set of Hammer circle inserts that would be available for all to use, as one set had been left out by someone training in the outer circle and as I was led to believe the mower caught the edge, damaging it.

Club nights have been held on a Thursday night 6pm-8pm October through to April for the last 12+ years, and now that our membership has lessened this has become a coaching/competition night rather than a straight competition as PNAHC runs on a Tuesday. New members appreciate not having to compete with open graders and teenagers, and we feel it is vital to have an identity of our own.

We have an excellent safety record and pride ourselves on the care and consideration of our equipment and environment. This has been tested this last year on club nights when we have been “joined” by both Moa Harrier members and the Manawatu and F3 Triathlon groups in large numbers, a lot of whom are obviously not aware of the rules of an athletics track – i.e. not walking across the inner grass especially when field events are in progress! With the new OSH rulings who becomes liable if an injury occurs when someone is where they shouldn’t be? When the track is booked a safety agreement is “signed” – but as the track is advertised for free use by the community – and obviously some do not go through booking channels how is this to be policed?

This track is an asset to the area and we as a club appreciate being able to make full use of it. As our members have been around a while, we are also called upon to assist in officiating for open and children’s/youth events as well when available. The new surface is great – although it does seem to be cutting up quickly – again being an open facility this is a risk you must have looked at. Perhaps swing arms across lane 1 could have been an option so training athletes were a limited burden on the inside lane?

We look forward to many more years of comradery in competition!

**Special Olympics**  
New Zealand



### **Special Olympics NZ – Manawatu Secondary School Athletics Event**

Special Olympics New Zealand runs an inter secondary school event in Manawatu each year. This is open to students with both intellectual and physical disabilities.

In 2018 the event hosted 171 Secondary School Students from eight (8) Schools around the Manawatu, Horowhenua, Tararua and Whanganui region, with the increase of numbers from the past 2 years we couldn't host this amazing event without volunteers on the day, Freyberg High School and their Elite Sports Programme offered their support by giving me 28 keen sporting students to volunteer on the day.

2018 events offered included a range of track and field, to cater for a range of student abilities, including developmental. This event provides teachers with results to assess student's abilities to potentially enter them in MISSA; as well as introducing them to Special Olympics in the hope they will join the local club. Having an all-weather track available to us is an invaluable resource, especially for the wheel chair races. The facilities provided at the track are ideal for our needs. Although it is unfortunate that the covered seating area is not accessible to many of our students, but the schools are encouraged to bring their own shelter to set-up in the middle of the track.

We also provide support for our local club, Special Olympics Manawatu, who are regular users of the track during the season and host an annual event for clubs within the lower north island. Again, the all-weather track provides certainty for the event organisers especially with teams travelling from afar.

**Jayden Richards**

*Regional Sports Coordinator –Lower North Island West*

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**Special Olympics New Zealand**

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## **Maintenance Report**

With the facility now in its 17<sup>th</sup> Year since construction more than just the track surface was showing signs of wear with a range of unplanned as well as the routine maintenance schedules having been undertaken.

### **Cleaning**

Daily routine cleaning of facility as well as special cleans for larger event.

Exterior cleaning of building and cobwebs around light fittings

### **Grounds Maintenance**

Mowing of Arena and spectator banking.

Fertiliser program, weed control, top dressing, Verti draining, reseeding, motor blowing paths and hard surfaces waste management and topping up long jump pit sand.

### **Electrical Works.**

Two of the lighting columns have had their lamp bulbs replaced.

Portable Appliance on electrical equipment and fire extinguisher testing

Installation of motion sensor lighting with meeting room

### **Plumbing and Irrigation works**

Repair to leaking water main

Repairs to leak in pavilion roof, men's toilet leak and guttering cleaned and repaired at timing shed.

On-going repairs and adjustment to the infield irrigation.

Drinking fountain at the gear shed repaired

### **Miscellaneous**

Also showing their age with a number of repairs being undertaken on the doors, roller shutters and a new suite of door locks installed.

Repairs to the sheeting on the shade structure after storm damage

Vehicle Post & Rail installed along access road

Athletic Trolley Tyres and Hubs repaired

Gary Mack