

RATES REMISSION APPLICATION FORM

FOR COMMUNITY, SPORTING AND OTHER NON-PROFIT ORGANISATIONS
PNCC.GOV.T.NZ/RATES



ORGANISATION DETAILS

Full name of organisation

Postal address

RATING YEAR FOR REMISSION APPLICATION / Complete one

Full rating year [i.e. 1 July 2021 to 30 June 2022] 1 July to 30 June OR

Part of the rating year [if you've moved during the year]

Physical address for rates remission

Rates valuation reference

1. Does the organisation own the property?

Yes

No



If No, please attach evidence the organisation is responsible for rates [eg. lease agreement or rates invoice]

2. Is any part of the property used by another organisation?

Yes

No

If Yes, please provide details as to the portion of the property used by your organisation, either area or percentage

3. Is there a charity shop or other business run from this property [by either your or any organisation]?

Yes

No

4. Which best describes your organisation? / select one

Community group

Incorporated society / trust / association

Registered company

Other / please specify

Charities Commission registration number

5. Does the organisation currently hold a liquor or club licence? / select one

No licence

Club licence

Liquor licence

Other / please explain

6. Has your organisation received a grant or rates remission from Palmerston North City Council in the last five years?

No	Yes / rates remission			
Yes / grant / please provide details	Date		Amount \$	

Project title

Name of scheme

To ensure your organisation meets the conditions and criteria of the remission for community, sporting and other non-profit organisations, please confirm the reason for the application / tick one

To assist in the organisation's survival

To make membership of the organisation more accessible to the general public, particularly disadvantaged groups

Describe the purpose and objectives of your organisation

Describe your organisation's target membership / clients and numbers

Describe the types of activities and / or programmes your organisation delivers

If the organisation is holding a large cash / investment balance for a specific purpose or project please provide details

CONTACT DETAILS

Contact name

Position in organisation

Daytime phone number

Email

Second contact person

Position in organisation

Daytime phone number

Email

I/we understand that the Palmerston North City Council is bound by the Local Government Official Information and Meetings Act 1987.

I/we consent to Palmerston North City Council recording the personal contact details provided in this application, and retaining and using these details for considering the application.

I/we understand that our name, details about the amount of any remission made may be released to the media or appear in publicity material.

I/we undertake that I/we have obtained the consent of all people involved to provide these details.

I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993.

Signed

Date

REQUIRED DOCUMENTATION CHECKLIST



PLEASE ENSURE YOU HAVE INCLUDED THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION

Your organisation's latest financial statement.

Your organisation's constitution, rules or equivalent.

Evidence of your organisation's legal status.

Your organisation's lease or a rates invoice from your landlord.