

CEMETERY PLOT PURCHASE + INTERMENT APPLICATION



This form must be submitted to the Cemetery Office at the time of plot purchase or prior to burial.

Bookings for burials must be received at the Cemetery Office at least eight working hours prior to the time of the burial.

Please return this form to the Cemetery Office or **cemetery@pncc.govt.nz**

Kelvin Grove Cemetery Office hours: 9am to 3pm weekdays.

Information on this form will be recorded in the Council cemetery and cremation database which is available to the public to search via the Palmerston North City Council website **pncc.govt.nz**

CEMETERY

Kelvin Grove

Ashhurst

Terrace End

Bunnythorpe

PLOT / INTERMENT DETAILS

Interment and plot purchase

Plot purchase only

Interment in existing plot

Name of previous burial

Depth

Single

Double

Child

Ashes

Lowering device

Ropes and bearers

Family to fill

Dimensions of casket/urn

Allocated plot [section/row/plot]

DECEASED PERSON'S DETAILS

First names

Surname

Age

Gender

Occupation

Previous address

Date of death

Date and time of burial

Place of death

Religion [if applicable]

AUTHORISATION / CONTACT DETAILS OF PLOT HOLDER

Full Name

Address

Phone

Email

State Authority: e.g. Next of Kin, Executor, Administrator, etc

Signature

Date

Funeral Director



For second burials

If this is not an application for burial of the plot holder, authority of the plot holder or their family is required to reopen the plot. Please **attach** evidence of this **or** complete below:

I _____ being the Funeral Director/person in charge of this burial, and having carried out due enquiry, am

satisfied that the burial of _____ as notified above is/was authorised by the Plot Holder or their family.

Signature

Date

We take your privacy seriously. To find out why Palmerston North City Council collects and stores your personal information, what we will use it for and with whom we can share it, see **pncc.govt.nz/privacy**