AGENDA
COUNCIL

9AM, TUESDAY 27 OCTOBER 2015
COUNCIL CHAMBER | FIRST FLOOR | CIVIC ADMINISTRATION
BUILDING | 32 THE SQUARE | PALMERSTON NORTH
Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Paddy Clifford
Chief Executive, Palmerston North City Council
ORDER OF BUSINESS

1. APOLOGIES

2. CONFIRMATION OF AGENDA AND URGENT ITEMS

   Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson’s explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

   Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

   Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. CONFIRMATION OF MINUTES

   To be moved:

   “That the minutes of the ordinary meeting of 24 August 2015 and the extraordinary meeting of 31 August 2015 [Part I Public] be confirmed as correct records.”

4. NOTICE OF MOTION – SHUTTLE BUS SERVICE TO TE APITI MANAWATU GORGE

   To consider the attached Notice of Motion.
REMARKS

5. ADDITIONAL RESOURCES FOR BYLAWS REVIEWS
   Memorandum, dated 12 October 2015, from the General Manager City Future, Sheryl Bryant. (Attached)

6. ESTABLISHMENT OF DIGITAL LEADERS FORUM
   Memorandum, dated 9 October 2015, from the General Manager City Future, Sheryl Bryant. (Attached)

RECOMMENDATIONS FROM COMMITTEE MEETINGS

7. PLANNING AND POLICY COMMITTEE – 5 OCTOBER 2015
   Recommendations attached.
   To be moved:
   “That the Committee’s recommendations be adopted or otherwise dealt with.”

8. COMMUNITY DEVELOPMENT COMMITTEE – 12 OCTOBER 2015
   Recommendations attached.
   To be moved:
   “That the Committee’s recommendations be adopted or otherwise dealt with.”

9. FINANCE AND PERFORMANCE COMMITTEE – 19 OCTOBER 2015
   Recommendations attached.
   To be moved:
   “That the Committee’s recommendations be adopted or otherwise dealt with.”

10. RESOLUTION TO EXCLUDE THE PUBLIC
    To be moved:
    “That the public be excluded from the following parts of the proceedings of this meeting, namely Agenda items 11 and 12.”
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under Section 48(1) for passing this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. Minutes of the Council Extraordinary meeting of 28 September 2015</td>
<td>For the reasons set out in the Council minutes of 28 September 2015, held in public present</td>
<td></td>
</tr>
<tr>
<td>12. Appointment to the Palmerston North Airport Board</td>
<td>Personal privacy</td>
<td>(a)(i)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public is as follows:


Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), Acting General Manager, City Enterprises (Braden Austin), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager-Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Committee Administrators (Penny Odell, Rachel Corser and Carly Chang), Governance and Support Team Leader (Kyle Whitfield) because of their knowledge and ability to provide
the meeting with procedural advice and record the proceedings of the meeting.

[add officers who are authors of reports or their substitutes] because of their knowledge and ability to assist the meeting in speaking to her report and answering questions, noting that such officer will be present at the meeting only for the item that relate to his respective report.

[add third parties, e.g. consultants who are authors of third party reports being considered], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

*   *   *   *   *

*   *   *   *   *
Minutes of the Council Meeting [Part I Public], held in the Council Chamber, Civic Administration Building, Palmerston North on Monday 28 September 2015, commencing at 9.00am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

Councillor Billy Meehan entered the meeting at 9:07am. He was not present for clause 116.

Councillor Leonie Hapeta left the meeting at 9:15am during consideration of clause 118. She entered the meeting again at 9:17am at the conclusion of clause 118. She was not present for clause 118.

116-15 Urgent Items

RESOLVED that subject to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 and in accordance with the advice by the Chairperson the following items be considered as an urgent item:

(i) Presentation of the [Part I Public] Finance and Performance Committee Recommendations from its 21 September 2015 meeting.

As:

- The items were not available at the time of the Agenda was circulated, and

- Consideration of the items were a matter of urgency, requiring a decision without delay.

Clause 116-15 above was carried 15 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

117-15 Confirmation of Minutes

Councillor Billy Meehan entered the meeting at 9:07am.

It was noted that within the note of clause 100—15 of the meeting held on 24 August 2015, the note declared the motion lost 3 votes to 10 and this should be amended to read “4 votes to 10”.

It was also noted that Councillor Linklater declared an interest in relation to clause 93-15 relating to Sectional District Plan Review Proposed Plan Change 17: Hazardous Substances and Councillors Bowen and Hapeta declared a
conflict of interest in relation to Sectional District Plan Review Proposed Plan Change 13 Cultural and Natural Heritage.

**RESOLVED:**

117.1 That the minutes of the ordinary meeting held on 24 August 2015 [Part I Public] be confirmed as a correct record, subject to the above amendment.

Clause 117.1 above was carried 14 votes to 0, with 2 abstentions, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Annette Nixon, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

Abstained:
Councillors Billy Meehan and Bruno Petrenas.

117.2 That the minutes of the extraordinary meeting held on 31 August 2015 [Part I Public] be confirmed as a correct record.

Clause 117.2 above was carried 14 votes to 0, with 2 abstentions, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Aleisha Rutherford and Tangi Utikere.

Abstained:
Councillors Bruno Petrenas and Chris Teo-Sherrell.

**REPORTS**

118-15 **Broadway Avenue Tree Stumps**

Memorandum, dated 7 September 2015, by the Policy Planner – Urban Design, Jennifer Esterman and the City Planning Manager, David Murphy

Councillor Leonie Hapeta left the meeting at 9:15am.

**RESOLVED** that the tree stumps within Broadway Avenue from The Square to Princess Street be cut flush to the ground to enable the Passionart New Zealand Incorporated Pu Harakeke Programme.

Clause 118-15 above was carried 15 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

Councillor Leonie Hapeta entered the meeting again at 9:17am.

119-15 **Triennial Agreement – Amended July 2015**
Memorandum, dated 4 September 2015, from Chief Executive, Paddy Clifford.

**RESOLVED** that the amended Triennial Agreement (July 2015) be adopted.

Clause 119-15 above was carried 16 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

**120-15 Appointment Process for Electoral College – Central Economic Development Agency**

Memorandum, dated 10 September 2015, from the Governance and Support Team Leader, Kyle Whitfield.

**RESOLVED** that Council appoint Councillors Jim Jefferies and Adrian Broad to the Electoral College for the primary role of recommending the Chairperson and Directors for the new Central Economic Development Agency.

Clause 120-15 above was carried 14 votes to 0, with 2 abstentions, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

Abstained:
Councillors Adrian Broad and Jim Jefferies.

**RECOMMENDATIONS FROM COMMITTEE MEETINGS**

**121-15 Planning and Policy Committee – 7 September 2015**

Consideration was given to Planning and Policy Committee recommendations as appended to these minutes.

**RESOLVED** that the Committee’s recommendation be adopted

Clause 121-15 above was carried 16 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

**122-15 Sport and Recreation Committee – 14 September 2015**

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

**RESOLVED**

122.1 That clause 17.2 of the Committee’s recommendations be adopted.
Clause 122.1 above was carried 15 votes to 1, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:
Councillor Chris Teo-Sherrell.

122.2 That the balance of the Committees recommendations be adopted.

Clause 122.2 above was carried 16 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

123-15 Finance and Performance Committee – 21 September 2015

Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

RESOLVED that the Committee’s recommendations be adopted.

Clause 123-15 above was carried 16 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

124-15 Exclusion of Public

RESOLVED that the public be excluded from the following parts of the proceedings of this meeting, namely Agenda item 16.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

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<td>For the reasons set out in the Council minutes of 31 August 2015, held in</td>
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<td>12.</td>
<td>Appointment process for Caccia Birch Trust Board</td>
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<td></td>
<td>Personal privacy</td>
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<td></td>
<td>(a)(i)</td>
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<td>13.</td>
<td>Appointment process for Destination Manawatu</td>
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<td></td>
<td>Personal privacy</td>
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<td></td>
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<td>14</td>
<td>Recommendations of the Finance and Performance Committee meeting held on 21 September 2015:</td>
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<tr>
<td></td>
<td>(i) Tenders for Contract 3340 – Roberts Line and Railway Road Water Bore.</td>
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<td></td>
<td>Commercial activities</td>
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<td></td>
<td>(ii) Award of Contract 3365 – Asphalitic Concrete Surfacing and Chip Resealing of urban streets and rural roads 2015/16</td>
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<td></td>
<td>Trade Secret/ Commercial Position</td>
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<td></td>
<td>(a)(i)</td>
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<td>15</td>
<td>Chief Executive 2014-2015 Performance Review and remuneration [Limited circulation]</td>
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<td></td>
<td>Personal privacy</td>
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public were as follows:

11. Minutes of the Council ordinary meeting of 31 August 2015– for the reasons set out in the Council minutes of 31 August, held in public present.


14. Recommendations of the Finance and Performance Committee meeting held on 21 September 2015:

(i) Tenders for Contract 3340 – Roberts Line and Railway Road Water Bore – LGOIMA – 7(2)(h) and (i) – commercial activities and negotiations.


Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), Acting General Manager, City Enterprises (Braden Austin), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager-Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell and Carly Chang), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Clause 124-15 above was carried 16 votes to 0, the voting being as follows:

For:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Ross Linklater, Duncan McCann, Billy Meehan, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Chris Teo-Sherrell and Tangi Utikere.

The public part of the meeting finished at 9:53am

Confirmed this 27th day of October 2015

Mayor
Appendix A

PLANNING AND POLICY COMMITTEE RECOMMENDATIONS –
7 September 2015

65-15 Titirangi Drive Wastewater Services

Report, dated 17 August 2015, by Water and Waste Services Manager, Rob Green and Wastewater Asset Engineer, Phil Burt.

The COMMITTEE RECOMMENDS:

65.1 That the extension of a pressure wastewater system to serve all properties in Titirangi Drive be approved in principle.

65.2 That Officers approach each residential lot owner in Titirangi Drive advising of the likely contribution required to make connection to the scheme and the requirement for each lot owner to provide their own on site low pressure pump installation to make connection to the new pipe. Once the responses have been received Officers are to report back to the Committee on the extent to which Palmerston North City Council would need to carry the residual capital costs of the scheme.
SPORT AND RECREATION COMMITTEE RECOMMENDATIONS – 14 September 2015

12-15 Deputation – Bike Manawatu

Representing Bike Manawatu, Mr Lance Bickford made a deputation regarding a new bike event, entitled the Gravel and Tar Classic.

The Gravel and Tar Classic would be an on and off road cycling event to be held on 17 January 2016 catering for elite cyclists and run alongside would be the Gravel and Tar Fondo to cater for recreational cyclists. Bike Manawatu were not requesting funding to assist with this event but sought support from Council in traffic management planning, publicity and exclusive use of the Ashhurst end of the river pathway for three hours on 17 January 2016.

The COMMITTEE:

12.1 RECOMMENDS that the following items be approved in principle:

- Co-operation and collaboration in traffic management planning,
- Support in publicising and marketing the event in New Zealand and abroad through Palmerston North City Council media,
- Enable exclusive use of the Ashhurst end of the river pathway (to the Higgins Depot) for three hours on 17 January 2016,

and that the Chief Executive be instructed to work with Bike Manawatu to enable the above to be put into effect.

12.2 RECEIVED the deputation for information.

16-15 British Lions Rugby Tour 2017 Economic Impact Analysis

Report, dated 31 August 2015, by Economic Policy Advisor, Peter Crawford.

In discussion it was noted that to attract visitors to Palmerston North during the British Lions Rugby tour, planning of events would need to start early to allow them to be developed and also included on tour itineraries.

The COMMITTEE:

16.1 RECOMMENDS that the Chief Executive be instructed to set up a working group to develop a programme of events, with cost estimates, that will attract tourists and British Lions Rugby supporters to visit Palmerston North between 27 June 2017 and 8 July 2017 and report back to the Sport and Recreation Committee in December 2015.
16.2  **NOTED** the analysis of the potential economic benefits from developing events to attract British Lions Rugby Tour supporters to visit Palmerston North.

17-15  **Sport and Recreation Planning Framework**

Memorandum, dated 4 September 2015, from City Planning Manager, David Murphy and Parks and Property Manager, John Brenkley.

The **COMMITTEE RECOMMENDS**:

17.1  That the Sport and Recreation Planning Framework be adopted to inform future strategy and plan development through the Sport and Recreation Committee.

17.2  That the process for the preparation of Development Plans and Reserve Management Plans be adopted on a case-by-case basis from one of the following options:

a) **Development Plan – Council**: Prepare the Development Plan as an internal document without community engagement and test the Development Plan with the community as part of the preparation of the applicable Reserve Management Plan or other planning process including the District Plan and Long Term Plan.

b) **Development Plan – Community**: Prepare the Development Plan with community engagement and further test Development Plan with the community as part of the preparation of the applicable Reserve Management Plan or other planning process including the District Plan and Long Term Plan.

c) **Development Plan and Reserve Management Plan – Combined**: Prepare the Development Plan and Reserve Management Plan at the same time with community engagement in accordance with the process detailed in the Reserves Act 1977.

d) **Development Plan and De-facto Reserve Management Plan – Combined**: Prepare the Development Plan and de-facto Reserve Management Plan at the same time with community engagement but outside of the process detailed in the Reserves Act 1977.
FINANCE AND PERFORMANCE RECOMMENDATIONS –
21 September 2015

70-15 Deputation – Palmerston North Esplanade Scenic Railway

Consideration was given to a deputation from Grant Taylor, Vice President and Colin Dyer, Treasurer of the Palmerston North Esplanade Scenic Railway.

In his deputation Mr Taylor highlighted the contribution to the city that the Palmerston North Esplanade Scenic Railway had demonstrated over the years, including a focus on social responsibility. For example, offering 20% discount on fares for excursions and free rides for intellectually disabled passengers. The Railway had set up a scholarship at Palmerston North Intermediate Schools to win a contribution for uniforms and books. The Railway will donate all of the takings from Saturday 7 November and Sunday 8 November to Wildbase.

In his deputation Mr Dyer outlined the essential financial aspects of the capital project to construct an enlarged and purpose built shed. The initial planning would need to commence with a minimum of $50,000 in the bank.

70.2 The COMMITTEE RECOMMENDS:

.1 That the Council does not consider an application by the Palmerston North Esplanade Scenic Railway for a grant to fund building consent processing fees associated with the establishment of a new 419m² workshop located at 272 Fitzherbert Ave (Victoria Esplanade), to the value of $7,325.67 (GST Incl)

.2 That the Council provides $5,000 (GST Incl) towards Development Contribution fees associated with the establishment of a new 419m² workshop at 272 Fitzherbert Ave.

.3 That the Chief Executive develop a set of criteria to decide whether or not to give a grant towards a Development Contribution under programme 1264 for Community Groups by December 2015.

.4 That the funding Council provides $5,000 (GST Incl) towards Development Contribution fees associated with the establishment of a new 419m² workshop at 272 Fitzherbert Ave, be provided for under programme 1264.

72-15 Ngahere Park Road Bridge – Strengthening Assessment and Options

Report, dated 8 September 2015, by Roading Manager, Graeme Tong and Programmes Team Leader Andrew Higgs.

The COMMITTEE RECOMMENDS that the Council supports the upgrading of the Ngahere bridge subject to further investigation with all property owners, the logging marketing companies and legal advice by October 2015.
73-15 Palmerston North Airport Ltd – comment on Annual Report for 12 months ended 30 June 2015 and instructions relating to annual meeting

Memorandum, dated 10 September 2015, from Strategy Manager - Finance, Steve Paterson.

The COMMITTEE RECOMMENDS:

73.1 That the Annual Report and Financial Statements of Palmerston North Airport Limited for that year ended 30 June 2015 be received.

73.2 That the Council’s shareholder representative be instructed to support the proposed resolutions to be considered at the Annual Meeting of Palmerston North Airport Limited to be conducted by way of resolution in writing.

74-15 Recommendation for Adoption 2014/15 Annual Report


The COMMITTEE RECOMMENDS:

74.1 That the Committee recommends to Council that the 2014/15 Annual Report and 2014/15 Summary Annual Report be adopted.

74.2 That the Committee note that an Auditor’s “opinion” from Audit New Zealand would be expected to be received immediately following recommended adoption by Council on 28 September 2015 and Council signing of the reports.

75-15 Presentation of Finalised Statements of Intent 2015-2018 for Council Controlled Organisations (Cultural)

Report, dated 8 September 2015, by CCO Coordinator, Pascal Francois.

The COMMITTEE RECOMMENDS:

75.1 That the Statement of Intent 2015-2018 submitted by Regent Theatre Trust Board and Te Manawa Museum Trust Board be approved.
Palmerston North City Council

Minutes of the Extraordinary Council Meeting [Part I Public], held in the Council Chamber, Civic Administration Building, Palmerston North on Monday 12 October 2015, commencing at 9.00am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay, Leonie Hapeta, Jim Jefferies, Duncan McCann, Annette Nixon, Bruno Petrenas, Aleisha Rutherford, Tangi Utikere and Chris Teo-Sherrell.

Apologies Councillors Ross Linklater and Billy Meehan.

Councillor Vaughan Dennison entered the meeting at 10.05am when the meeting resumed. He was not present for clause 130.

130-15 Apologies

RESOLVED that the apologies be received.

Clause 130-15 above was carried 12 votes to 1, the voting being as follows:

For
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay, Leonie Hapeta, Jim Jefferies, Duncan McCann, Annette Nixon, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:
Councillor Chris Teo-Sherrell.

The meeting adjourned at 9.01am
The meeting resumed again at 10.05am
Councillor Vaughan Dennison entered the meeting at 10.05am

131-15 Establishment of Central Economic Development Agency – Directors Remuneration

Memorandum, dated 5 October 2015, from the Strategy Manager - Finance, Steve Paterson.

RESOLVED that the Council approve a total of $155,000 pa in directors’ remuneration for the Central Economic Development Agency (CEDA), being $55,000 for the Chairperson and $25,000 for each of the remaining four directors.

Clause 131-15 above was carried 12 votes to 2, the voting being as follows:

For
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay, Leonie Hapeta, Jim Jefferies, Duncan McCann, Bruno Petrenas, Annette Nixon and Tangi Utikere.

Against:
Councillors Aleisha Rutherford and Chris Teo-Sherrell.
Note:
One a motion that “the Council approve a total of $138,000 pa in directors’ remuneration for the Central Economic Development Agency (CEDA) being $46,000 for the Chairperson and $23,000 for each of the remaining four directors”; the motion was lost 6 votes to 8, the voting being as follows:

For:
Councillors Vaughan Dennison Lew Findlay, Leonie Hapeta, Aleisha Rutherford, Tangi Utikere and Chris Teo-Sherrell.

Against:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Jim Jefferies, Duncan McCann, Annette Nixon and Bruno Petrenas.

Note:
One a motion that “the Council approve directors’ remuneration for the Central Economic Development Agency (CEDA) being $50,000 for the Chairperson and $25,000 for each of the remaining four directors”; the motion was lost 5 votes to 9, the voting being as follows:

For:
Councillors Vaughan Dennison, Leonie Hapeta, Aleisha Rutherford, Tangi Utikere and Chris Teo-Sherrell.

Against:
The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay, Jim Jefferies, Duncan McCann, Annette Nixon and Bruno Petrenas.

The meeting finished at 10.37am

Confirmed this 27th day of October 2015

Mayor
Wednesday, 7th October 2015

To the Chief Executive,
Palmerston North City Council,
PALMERSTON NORTH

I, Councillor Chris Teo-Sherrell, under Council Standing Order 3.10.1 hereby GIVE NOTICE OF MOTION that I will move at the next Council meeting on 27th October 2015, the following motion:

**That the Council resolves that:**
That PNCC financially support the operation of the shuttle bus service to Te Apiti Manawatu Gorge for the period from the start of January 2016 to the end of March 2016 to the same extent as that provided by the Manawatu Wanganui Regional Council.

*AND I further give notice that, in compliance with Standing Order 3.10.2, the reasons for the notice include:*

− both Councils continue to make considerable investment in enhancing and promoting Te Apiti Manawatu Gorge for both biodiversity and recreational purposes. Both also state they they wish to see an increase in the use of public transport. Financially supporting the shuttle service will help give effect to both these aims.

DATED this 7th day of October 2015

Moved: **Cr Chris Teo-Sherrell**
Seconded: **Cr Bruno Petrenas**
MEMORANDUM TO COMMITTEE/COUNCIL

TO Mayor and Councillors
Council

DATE OF MEETING 27 October 2015

FROM Sheryl Bryant, General Manager – City Future

DATE 12 October 2015

SUBJECT ADDITIONAL RESOURCES FOR BYLAWS REVIEWS

Recommendation to Council

That the Council approve an unbudgeted expenditure of up to $100,000 for 2015/16 for additional resources to manage the bylaw workload; expenditure beyond 2015/16 to be incorporated in the preparation of the operational budget.

Issue

As part of the LTP deliberations, Programme 1203 Additional Resources – Improved Strategy Delivery was considered but not funded. The request was for additional resources for strategy development, given the workloads at the time. As part of workshop discussions, councillors accepted the need to move toward 10 year review periods for bylaws and accepted that policy work would take longer to complete.

To date, only the Alcohol Control Bylaw and the Cemeteries and Crematorium Bylaw meet the requirements for a 10-year review timeframe. Looking ahead, in 2016, there are five concurrent bylaw projects - three bylaws will be under review, and two new bylaws will be in development. This cannot be managed within current resources.

In the long-term there are issues of risk with reliance on one person as well as the impact on other policy work. In addition, there is no capacity to address amendments that may arise or need for new bylaws. For instance, the Government has recently announced its intention to empower local authorities to develop bylaws to modify restrictions on Easter trading hours. The Council has also requested a report on the need for a Health Bylaw in response to a deputation from Dr Louise Reiche in December 2014 to address issues such as sunbeds. New issues may also arise in the future, such as restricting via a bylaw where drones can be flown. Because Programme 1203 was not supported, a request for additional resources is required to be put before Council.
Background

In 2002 the Local Government Act changed in relation to the bylaws process. It required all bylaws to be reviewed initially within five years. At the time of this change to the legislation, there was no dedicated resource to bylaw reviews. Each unit was responsible for the bylaws relating to their area. To avoid the risk of an uncoordinated or inconsistent response to bylaws review and development, the responsibility for coordinating bylaw review and development was assigned to one of the policy analyst positions in City Future. It was envisaged at the time that bylaws would, through their 2nd review, go onto a 10-year review timeframe.

In 2008, the Council had 11 bylaws. Since then, various changes have been made such as revoking, splitting and adding bylaws, resulting in 13 bylaws in different stages of development, review or adoption.

Sheryl Bryant
General Manager – City Future
TO
Mayor and Councillors
COUNCIL

DATE OF MEETING
27 October 2015

FROM
Sheryl Bryant, General Manager – City Future

DATE
9 October 2015

SUBJECT
ESTABLISHMENT OF A DIGITAL LEADERS’ FORUM

Recommendations to Council

That a Digital Leaders Forum be established.

That the Terms of reference appended to the Memorandum, dated 9 October 2015 and entitled “Establishment of a Digital Leaders Forum” by the General Manager, City Future be adopted.

That councillors who wish to be considered for the Appointments Panel for the “community at large” representatives register their interest with the Chief Executive by 6 November for approval of the appointee at Council’s November meeting 2015.

Background

Council has approved the development of a city-wide digital strategy. Council has also submitted an application to Central Government for the extension of UltraFast Broadband together with an Enablement Plan of projects to support the application. The Enablement Plan identifies the development of a digital strategy and the establishment of a Digital Leaders Forum as a key project.

Proposal

Key sectors will be engaged in the development of the digital strategy. It is anticipated that projects to achieve the strategy will require collaboration across sectors and from within sectors. The Digital Enablement Plan provides concrete examples around which this engagement will take place. In order to get the sector reach for the development of the strategy and the commitment to projects that will achieve the strategy, it is recommended that a Digital Leaders Forum is established.

This is a collaborative forum of leaders led by the Mayor and will provide input into the development and implementation of the strategy. The Forum will provide a mechanism for consultation and engagement and feedback on effectiveness of achieving the aspirations of the strategy.
No other Forum of this nature exists in the City. It is recommended that the Council take a leadership role in establishing the Forum with a review after 12 months when the Forum may well continue to operate independently of the Council as occurs with other interest or co-ordinating groups.

The proposed terms of reference are attached.

Sheryl Bryant
General Manager, City Future
Digital Leaders Forum (DLF) Terms of Reference

What is DLF?
It is a collaborative city-wide forum of leaders from a wide cross-section of our community, initially led by the Mayor.

Aim of DLF
To contribute to the development of a compelling vision for Palmerston North’s digital future that all sectors in the City can buy into.

Purpose and Scope of DLF
1. To actively contribute to the work of the City’s digital strategy and its vision.
2. To be a mechanism through which consultation and community engagement happens with sectors including business, community, education and healthcare.
3. To identify opportunities for collaborative digital innovation.
4. To be a voice of digital issues and solutions.
5. To embrace a collaborative approach to digital issues and projects.
6. To build effective coordination between Council and sector digital strategies and plans.
7. To support the delivery of the UFB Enablement Plan; subject to the application being successful.
8. To co-opt members where necessary.

Major Outcomes
1. Support opportunities for collaboration and innovation.
2. Effective consultation and engagement.
3. Championing of the digital strategy within the community.

Timeline
It has been proposed that the DLF is set up by the end of 2015 following a process of appointment.

Stakeholders and Roles
The Mayor is the initial Chair of the DLF. Other members are drawn from business, community, and education. Minor administration support will be required for the first 12 months to co-ordinate meetings.

Term
The Council will initially establish the DLF. The DLF will be reviewed after 12 months with a view to being independent of Council.
Appointment Process
Nominations to be invited from:

- Business Sector; through the Chamber of Commerce (2)
- Education Sector; through the Primary and Secondary Principals’ Association (2) and the International Education Governance Group (2)
- Social Service Sector; through the Community Services Council (1)
- Libraries and Community Services (1); through the PNCC Chief Executive
- Community at large (3); through public advertising

The appointment of the “community at large” representatives to be made by the Council on the recommendation of a panel comprising the Mayor and two councillors.

Criteria
1. Ability to bring fresh thinking and innovation
2. Ability to influence and galvanise action within their sector
3. Ability to bring resource to the table to implement projects
4. A passion for a digital future
5. Strong networks in the community.
Presentation of the
[Part I Public] Planning and Policy Committee Recommendations
from its 5 October 2015 Meeting

Set out below are the recommendations only from the Planning and Policy Committee’s meeting [Part I Public] held on 5 October 2015. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

71-15 Annual Dog Control Report to Secretary Local Government 2014/15

Memorandum, dated 21 August 2015, from Head of Environmental Protection Services, Wayne Jameson.


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Presentation of the

[Part I Public] Community Development Committee Recommendations

from its 12 October 2015 Meeting

Set out below are the recommendations only from the Community Development Committee’s meeting [Part I Public] held on 12 October 2015. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

45-15 Deputation – Ian Argyle and Don Rix

In his deputation Mr Rix stressed the significance of the name ‘Moturimu.’ He read a newspaper extract from the Manawatu Standard dated 26 August 2006 which also described the early history of the area. In conclusion, Mr Rix urged the Committee to give serious consideration to changing the name of the Gordon Kear Forest back to ‘Moturimu.’

Mr Argyle followed and stated that the name meant so much to them. He had been disappointed when the name changed and had not been part of any initial consultation. He stated that it was the birth of a new forest and should have the original name.

It was also noted that Mr Rix and Mr Argyle would be happy to have part of the area named ‘Moturimu.’

The COMMITTEE:

45.1 RECEIVED the deputation for information.

45.2 RECOMMENDS:

.1 That the Council acknowledge the submission of the Kear family and not support the deputation of Mr Ian Argyle to change the name of the Gordon Kear Forest to Moturimu Forest.

.2 That officers engage with Mr Argyle and Mr Rix with a view to using the name Moturimu for some part of the upper Scotts Road area.

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Presentation of the
[Part I Public] Finance and Performance Committee Recommendations
from its 19 October 2015 Meeting

Set out below are the recommendations only from the Finance and Performance Committee’s meeting [Part I Public] held on 19 October 2015. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

84-15 Skatepark Extension – Financial Arrangements


The COMMITTEE RECOMMENDS that Council approve the rescoping of Long Term Plan Programme 738 ‘Skatepark Extension’, excluding the ‘street plaza’ feature, to be funded entirely from the Council funding contribution of $180,000.

85-15 Investment Fund & Term Debt – Performance for 3 Months Ending 30 September 2015

Memorandum, dated 5 October 2015, from Strategy Manager - Finance, Steve Paterson.

The COMMITTEE RECOMMENDS that the performance of the Long Term Investment Fund and the Term Debt activity for the 3 months ending 30 September 2015 be noted.

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