

PALMERSTON NORTH CITY COUNCIL NOTABLE TREE INCENTIVE STRATEGY



TREE MAINTENANCE AND ENGAGEMENT OF CONTRACTORS – GUIDELINES FOR PROPERTY OWNERS

This guide is for property owners who are eligible for funding to assist with maintenance of Notable Trees on their property. This guide identifies a process for engaging and selecting a contractor and clarifying the respective responsibilities of tree owners and the Council regarding engagement and payment of services.

The Council encourages property owners to engage contractors who undertake maintenance work on Notable Trees as follows:

Step One:

Obtain quotes relating to the work outlined in the inspection report from at least two contractors identified on the list of preferred contractors (attached).

Step Two:

Upon receipt of the quotes contact Keegan Aplin-Thane, Policy Planner - City Future, on (06) 356 8199 to discuss the selection of a contractor to carry out the identified maintenance work.

Note: Only maintenance work that is carried out by a preferred contractor is eligible for Council funding.

Step Three:

Lodge an application with the Council for a resource consent to undertake the identified maintenance work (*refer to the application form attached*). Work should not commence until Council approval has been obtained. High resolution photos of the areas of the tree subject to maintenance will need to be supplied to monitor what work has been undertaken.

Note: The cost for lodging this application will be borne by the Council unless it involves work that is not specified in the inspection report or that is not to be carried out by a preferred contractor.

Step Four:

Once the work has been completed it will be the initial responsibility of the tree owner to pay the contractor the full amount invoiced upon receipt of an invoice.

Step Five:

Provide proof of payment and high resolution photos of the areas of the tree that has been worked on to the City Future unit of the City Council. Please send this to:

Keegan Aplin-Thane
City Future
Palmerston North City Council
Private Bag 11034, The Square
Palmerston North

Council will reimburse 70% of the invoiced maintenance costs to owners of individual trees to a maximum of \$400.00. Where the work relates to a group of trees the Council will reimburse tree owners 70% of the invoiced maintenance costs to a maximum of \$1500.00.

CONTACT DETAILS

Please direct any queries you have regarding these guidelines to:

Keegan Aplin-Thane
Policy Planner - City Future
Phone: (06) 356 8199
E-mail: Keegan.Aplin-Thane@pncc.govt.nz

PALMERSTON NORTH NOTABLE TREE MAINTENANCE - LIST OF PREFERRED CONTRACTORS

1. Vertical Arborists

PO Box 5264
Terrace end
PALMERSTON NORTH 4414

Contact Person: Jack Taylor
Ph: 0800 967528
Email: hello@verticalarborists.co.nz
www.verticalarborists.co.nz

2. All-Tree Services

P.O. Box 5456
PALMERSTON NORTH

Contact Person: Vaughn Cruden
Ph: (06) 357-8199 or (027) 275-8965
Email: alltree@xtra.co.nz
www.alltreeservices.co.nz

3. Guardian Tree Services

291 Napier Rd
PALMERSTON NORTH

Contact Person: Jonas Muller
Ph: (027) 2170799 or 06 3546990 or 0800 141710
www.guadriantreeservices.co.nz

4. Treescape

P.O. Box 48-182
SILVERSTREAM

Contact Person: Kevin Birdsall (Project Manager - Palmerston North Region)
Ph: (027) 495-7421
www.treescape.co.nz

5. Robinson Tree Services

Contact: Fraser Robinson
Ph: 06 323 4959
Email: robinsontreeservice@gmail.com