

ENVIRONMENTAL HEALTH SERVICES

Fees & Charges

Environmental Health charges are imposed under Regulation 7 of the Health (Registration of Premises) Regulations 1966 to recover the cost to the Palmerston North City Council of providing Environmental Health Services.
All fees and charges shown are GST inclusive.



FIXED CHARGES

These charges cover the standard cost to Council in undertaking the work listed. However, additional charges may be set down depending on the circumstances, such as for additional inspections, change of ownership or interpretation services that may be incurred by the Council during or after the processing of the applications, or undertaking related inspections.

WORK TYPE	Discounted fee if paid between 1 July 2020 – 31 July 2020	Standard fee if paid after 31 July 2020
Annual Inspection of Premises for Hairdressers	\$167	\$250
Annual Inspection of Camping Grounds	\$422	\$633
Annual Inspection of Mortuaries	\$422	\$633
Annual Inspection for Offensive Trades	\$422	\$633

FEE PER ACTIVITY	Takes effect from 1 July 2020
Mobile Trader – Food Permit	\$198
Mobile Trader – Non-Food Permit	\$107
Event/festival food inspections	At cost of Officer's time per hour
Amusement Devise Inspection Fee	\$11.50 (plus Officer's time for inspection)
Change of Ownership for a Health Licence	\$211
Change of Ownership for Hairdresser	\$106

Note:

Event/festival organisers are responsible for the cost of inspections.

OTHER FEES

These fees may be applicable to an application or inspection etc. or may be applied as a single charge.

WORK TYPE	Takes effect from 1 July 2020
Hairdressers - Additional inspection	At cost of Officer's time per hour
Setting up premises - inspection (s)	At cost of Officer's time per hour
Interpretation service	Actual cost plus 10% to cover Council administration costs
Inspections for tank removal/ installations	At cost of Officer's time per hour

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CHARGES FOR COUNCIL STAFF

COUNCIL OFFICER'S HOURLY RATES (PER HOUR)	Takes effect from 1 July 2020
Principal Environmental Health Officer	\$205
Environmental Health Officer and Environmental Health Technical Officer	\$183
Administration Staff	\$117
Senior Business Support Officer	\$165
Environmental Health Officer Cadet	\$166
Head of Environmental Protection Services	\$221
General Manager	\$241

Note:

1. The hourly rates for the services which are listed in the tables above are for those staff listed in the table headed "Charges for Council Staff".
2. Where it states above, "the fee per hour", please note this should be read in full as "fee per hour or part thereof".
3. The Head of Environmental Protection Services is authorised to remit, reduce or refund any of these fees or part of a fee in any particular case where there are special grounds for doing so.