

# MISCELLANEOUS SERVICES

## Fees & Charges



All fees and charges shown are GST inclusive.

The miscellaneous charges detailed below are imposed under the Local Government Act 2002. They seek to recover the cost to Palmerston North City Council for approvals, authorities and inspections not covered by the primary legislation under which the Council operates. (These being the Resource Management Act 1991, Building Act 2004, Dog Control Act 1996, Impounding Act 1955, Food Act 2014 and Land Transport Act 1998). **All fees and charges shown are GST inclusive.**

### FIXED FEES

Payable when request for service/information is submitted to Council. No additional charges will be applied.

WORK TYPE	Fixed Fee from 1 July 2020
<b>LIMS</b>	
Land Information Memorandum	\$455
<b>GIS</b>	
GIS Inputting (per consent)	\$180
<b>STREET NUMBERING</b>	
Request for street number changes	\$385
<b>NOISE</b>	
Return of seized sound equipment:	
• For first offence	\$178
• For second or subsequent offence	\$414
Disconnection of alarms under the Resource Management Act	Recovery of actual cost incurred by Council, including staff time and contractor costs
<b>FOOD ACT 2014 FOOD CONTROL PLAN AUDITING (INCLUDING SITE VISIT, REPORTING AND GENERAL ADMINISTRATION)</b>	
Processing an application under the Food Act 2014 for registration of a Food Control Plan or a National Programme	\$276
Processing an application under the Food Act 2014 for renewal of registration of a Food Control Plan or a National Programme	\$276
Verification - Initial site visit (including reporting) (hourly rate)	\$171
Verification - Follow-up visits (including reporting) (hourly rate)	\$171

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### DEPOSITS

Charges for all services are based on the actual costs incurred by the Council. Any deposit specified in the table below are payable before the Council commences the service. The total charge for the service will be determined upon completion of the service, on the basis of the time spent by the relevant officer undertaking the work specified at that officer's hourly rate.

WORK TYPE	Deposit from 1 July 2020
<b>RIGHT OF WAY APPROVAL</b>	
Right of Way Approval - section 348	\$500
<b>CERTIFICATES</b>	
Certificate of Compliance Building Code - Alcohol	\$103 Deposit, then billed at actual cost of officer's time per hour
<b>GAMBLING</b>	
Gambling venue consent	\$445 plus officer's hours after 3 hours

### OTHER CHARGES

These fees may be applicable to a consent or may be applied as a single charge. Note that photocopying and scanning charges includes both material and labour costs associated with such work.

WORK TYPE	Charge from 1 July 2020
<b>PHOTOCOPYING / COPY OF SCANNED DOCUMENTS</b>	
A0, A1, A2	\$10/page
A3	\$0.45/page
A4	\$0.35/page
Double sided A3	\$0.55/sheet
Double sided A4	\$0.45/sheet
<b>FOR COLOUR COPIES</b>	
Single sided	Additional charge of \$1.70/page
Double sided	Additional charge of \$3.80/sheet
<b>REQUEST FOR PROPERTY INFORMATION</b>	
Copy of Property Information	At cost of officer's time per hour plus disbursements
Certificate of Title	\$27

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WORK TYPE	Charge from 1 July 2020
<b>SWIMMING POOLS</b>	
Swimming Pool initial compliance inspection	\$199
Swimming Pool reinspections (second and subsequent inspections)	\$199 per inspection
<b>VEHICLE CROSSINGS (COST PER INSPECTION)</b>	
T1; Inspect existing vehicle crossing	\$216
T2; New vehicle crossing	\$400
T3; Alter an existing vehicle crossing	\$216
<b>OVER-WEIGHT VEHICLE PERMIT (NOTE 4)</b>	
Application for each single, multiple trip or linked permit*	\$18.18
Application for each continuous, high-productivity motor vehicle, or specialist vehicle permit*	\$54.55
Application for each renewal of each continuous permit*	\$9.09
*Additional charge for each of the above permits where less than 3 working days available for processing	\$9.09
<b>ASSET BONDS</b>	
Council Asset Bond (payable for each building consent above the value of \$100,000)	\$1,000 (no GST)
Administration and Processing Fee	\$190
<b>OVERGROWN TREES/SHRUBBERY</b>	
Removal of Overgrown Trees/Shrubbery	Recovery of actual cost incurred by Council, including staff time and contractor costs

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### CHARGES FOR COUNCIL OFFICERS AND DECISION MAKERS

The following hourly rates will be charged for those approvals, authorities and inspections listed in this schedule that are not listed as a fixed fee.

COUNCIL OFFICER'S HOURLY RATES (PER HOUR)	Charge from 1 July 2020
General Manager	\$241
Division Head	\$221
Senior Planner	\$203
Planning Officers/Graduate Planning Officers	\$190
Monitoring and Enforcement Officer	\$170
Team Leader - Building	\$208
Senior Plumbing and Drainage Officer and Advanced Building Officer	\$208
Building Officer	\$190
Principal Environmental Health Officer	\$205
Environmental Health Officer	\$183
Environmental Health Officer Cadet	\$166
Senior Business Support Officer	\$165
Administration / Committee Administration Staff	\$117
Technical and Professional Staff from all other Council Units	\$190
Commissioner	At cost plus disbursements
Hearings Committee Chair and Members	At cost (\$100 per hour for Chair & \$80 per hour for members) plus disbursements

#### Notes:

1. The hourly rates for Council Officers noted above will be charged for the work type listed above which do not have a fixed fee
2. The hourly rates for the services which are listed in the above tables are for those staff listed in the table headed "Charges for Council Staff"
3. Where it states above the fee per hour, please note this should be read in full as "fee per hour or part thereof".
4. Over-weight vehicle permit fees are set by the Land Transport (Certification and other fees) Regulation 2014.