

CONFIDENTIAL MEMORANDUM

TO: Council

MEETING DATE: 27 May 2020

TITLE: Appointment to the Jaycee Trust Travelling Fellowship Selection Panel

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

It is recommended that this report be considered with the public excluded, as permitted by the Local Government Official Information and Meetings Act 1987 under clause:

s7(2)(a) Privacy

REASON FOR CONFIDENTIALITY

The reason for this report to be confidential is that it discusses private and confidential matters.

RECOMMENDATION FOR PUBLIC RELEASE

The report can be released as soon as the individuals concerned have been notified of confirmation of their appointment to the Jaycee Trust Travelling Fellowship Selection Panel.

RECOMMENDATIONS TO COUNCIL

- 1. That Mrs Joanne Hazlitt and Ms Makaela Jones be appointed as members of the Jaycee Trust Travelling Fellowship Selection Panel for the 2019-2022 term of Council.**
 - 2. That this report be made available to the public once Ms Hazlitt and Ms Jones have been notified of confirmation of their appointment to the Jaycee Trust Travelling Fellowship Selection Panel.**
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1. ISSUE

Following on from the establishment of the Jaycee Trust Travelling Fellowship Selection Panel for the 2019-2022 term of Council, members of the community were invited to submit applications for the two community positions on the Panel. This report recommends the appointment of the two most suitable applicants.

2. BACKGROUND

The Jaycee Trust Travelling Fellowship was established in 1987 to provide funding to encourage young persons not exceeding 40 years of age, representing all walks of life in the ideal of service to the community, and to promote or make donations to any organisation encouraging practical participation in civil activities to assist young people to develop qualities of citizenship.

It was determined at the Council meeting on 26 February 2020 that the structure of the Jaycee Trust Travelling Fellowship Selection Panel would continue with a similar membership composition as in previous terms, namely, the Chairperson of the Community Development Committee together with two external members. Members of the community were invited to submit applications for these two external positions by 31 March 2020.

Five applications for the two positions were received. The appointment panel, comprised of the Mayor, Chair and Deputy Chair of the Community Development Committee reviewed the applications, met and recommended the two most suitable applicants. The recommendation is based on the candidates’ longstanding connection to the city, experience in the tertiary education sector and experience with overseas travel. The two successful applicants are Mrs Joanne Hazlitt and Miss Makaela Jones. More information on these applicants is attached.

3. NEXT STEPS

By re-establishing the Jaycee Trust Travelling Fellowship Selection Panel for the 2019-2022 term of Council, the allocation of funds will enable appropriate people with the ability to travel or engage in special projects to gain further knowledge in their specialist area, which can then be applied locally, benefiting the community.

The Selection Panel has delegated authority from Council to assess applications to the scheme and approve up to two travelling fellowships of not more than \$5,000 (including GST) each year, with discretion to grant more than two fellowships as long as the total amount of funding does not exceed \$10,000 per year.

Democracy & Governance will inform Elected Members of the decisions made by the Panel to award scholarship(s).

4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No

Does this decision require consultation through the Special Consultative procedure?		No
Is there funding in the current Annual Plan for these actions?		Yes
Are the recommendations inconsistent with any of Council's policies or plans?		No
The recommendations contribute to Goal 5: A Driven and Enabling Council		
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy		
Contribution to strategic direction and to social, economic, environmental and cultural well-being	By ensuring that strong and appropriate appointments are made, the Council enables the Trust to continue to provide opportunities to the best applicants.	

ATTACHMENTS

1. Joanne Hazlitt - Curriculum Vitae
2. Makaela Jones - Curriculum Vitae