

COMPLIANCE SCHEDULE DETAILS: SS 11 – LABORATORY FUME CUPBOARDS

PLEASE PROVIDE THE FOLLOWING INFORMATION WITH YOUR BUILDING CONSENT APPLICATION - FORM 2

If you need help to complete this form, consult the system provider or an IQP who is registered for the system above.

Applicant name:	Building name:
Site address:	Installation provider: (if known)
Existing Compliance Schedule Number(s): (if applicable)	Risk/purpose group:
	Fire hazard category:
	Total occupant load:

SPECIFIED SYSTEM DESCRIPTION (ADDRESS THOSE ITEMS THAT APPLY)

Specified systems:	Existing	New	Modified	Removed
Type:	Ducted fume cupboard for laboratory use			
Location plan for specified systems and records is attached:	Yes	No		
No.	Equipment location	Make (main components)	Model	
1				
2				
3				
4				
5				

STANDARDS (ADDRESS THOSE ITEMS THAT APPLY)

Specifically designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

Performance / installation:	<p>AS/NZS 2243:2005 Safety in laboratories. Part 1: Planning and operational aspects</p> <p>AS/NZS 2243:1997 Safety in laboratories. Part 1: Safety in laboratories - General</p> <p>AS/NZS 2243.8:2014 Safety in laboratories. Part 8: Fume cupboards</p> <p>AS/NZS 2243:2006 Safety in laboratories. Part 8: Fume cupboards</p> <p>AS/NZS 2243:2001 Safety in laboratories. Part 8: Fume cupboards</p> <p>NZS 7203:1992 Safety in laboratories - Fume cupboards</p> <p>NZS 7203:1987 Safety in laboratories - Fume cupboards</p> <p>Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)</p> <p>Other: _____</p>
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STANDARDS (ADDRESS THOSE ITEMS THAT APPLY)

Specifically designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

Inspections:

AS/NZS 2243.8:2014 - Section 5

Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)

Other: _____

Maintenance:

AS/NZS 2243.8:2014 – Section 5

Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)

Other: _____

INSPECTIONS, MAINTENANCE AND REPORTING (ADDRESS THOSE ITEMS THAT APPLY)

Minimum inspection and maintenance procedures:

Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/ document to ensure safe and suitable system operation.

Inspection frequency and responsibility:

Depending on the type of installation and its performance standard/document:

Specifically designed solutions: by IQP only

Standard /other document:

Weekly by owner or representative

Six-monthly by IQP only

Annually by IQP only

Reporting:

The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the on-site log book, which will remain on the premises with the most recent compliance schedule, and as a minimum include:

- Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work.
- Form 12A provided annually by the IQP.